

GASKELL RECREATION GROUND MUCH WENLOCK
Registered Charity no. 1116940

MANAGEMENT COMMITTEE

Minutes of a meeting held at
The Corn Exchange, Much Wenlock
4 p.m. on Monday 14 December 2015

PRESENT:

David Gibbon (Chairman), Chris Bowden, Gerry Bowden, Graham Edgcumbe Venning, and Mary Hill.

SECRETARY:

Sharon Clayton

1) CHAIRMAN'S WELCOME

The Chairman welcomed everyone to the meeting.

2) APOLOGIES

Apologies were received from Paul Laming who had a personal commitment.

This apology was ACCEPTED.

3) DECLARATIONS OF INTEREST

There were no declarations of interest.

4) MINUTES

It was PROPOSED and SECONDED that the minutes of the meeting held on 23 November 2015 be CONFIRMED.

It was unanimously AGREED that the minutes be signed and ADOPTED as a true record.

5) REPORT FROM THE SECRETARY

Members received a written report on action taken since the last meeting. The Secretary also gave a verbal update as follows:

- A meeting with William Brookes School had been arranged to take place on 13 January 2016 at 4 pm.
- The order for hedge laying had been placed and the work was expected to take place in February/March 2016.
- The Wenlock Olympian Society was keen to celebrate the Olympian year in 2016.

Concern was expressed about the gate into Windmill Hill.

It was AGREED that:

- i. **The report be NOTED.**
- ii. **Shropshire Council should be encouraged to respond to previous communication from the Secretary which remained unanswered concerning the gate into Windmill Hill.**
- iii. **Quotes to replace the gate into the Windmill Hill with disabled access should be acquired.**

6) FINANCE

a) Members received a financial report to the end of November 2015 from the Treasurer as follows:

EXPENDITURE	£	INCOME	£
Insurance	1409	Users of the ground	1891
Water charges	320	Grants	2600
NDR	370	School use	3000
Repairs and maintenance	470		
RoSPA inspections	749		
Tree inspection	750		
Grounds maintenance	3575		
Contingency			
Children's play equipment			
TOTAL	7643	TOTAL	7491

Concern was expressed about the recent break-in that had taken place at the cricket club storage shed and whether there was adequate insurance in place.

It was AGREED that:

- i. **The Treasurer's report be NOTED.**
 - ii. **The Bowling Club and Cricket Club should be asked what insurance cover they had.**
 - iii. **The Committee should meet with the clubs in February 2016 to discuss insurance responsibilities in more detail and plans for the future.**
- b) Members considered future banking needs and the benefits of getting a better interest rate. Following a comprehensive discussion, **it was PROPOSED, SECONDED and AGREED that there would be no advantage in changing banks at the present time since interest rates were very similar, but banking should be reviewed annually.**

7) HEALTH AND SAFETY

Members considered health and safety on the Ground. Concern was expressed about the tree branches that had fallen following high winds, and that school pupils had been participating in sporting activities on the ground in spite of this.

It was AGREED that:

- i. **The broken branches should be removed from the ground to prevent accidents.**
- ii. **A warning sign should be placed on the ground to warn users about the danger of falling branches during high winds.**
- iii. **The hazards of school pupils carrying out sporting activities during high winds should be discussed when the Committee meets with the school.**

8) MANAGEMENT PLAN

Members considered the progress of the draft Management Plan now that the substantial information provided by Chris Bowden had been incorporated within the Plan. It was proposed that suggestions from the clubs should also be incorporated into the Plan.

It was AGREED that the Plan was work in progress and would be considered further at the next meeting.

9) GENERAL MAINTENANCE WORKS

Members considered general maintenance works. Concern was expressed about the Linden gates which were in need of refurbishment.

It was unanimously AGREED that:

- i. **The Town Council should be informed about the necessary works that the Linden gates require.**
- ii. **The manufacturer of the children's play equipment should be asked to confirm whether the equipment conforms with health and safety standards and whether the risks highlighted in the recent RoSPA inspection are cause for concern.**

10) OUTDOOR FITNESS EQUIPMENT

- a) Members received an update from the grant funding working group. Graham Edgcumbe Venning informed Members that he had submitted an expression of interest for grant funding to the Tesco Local Community Scheme.

It was **AGREED** that:

- i. A consultation event would be held under the Corn Exchange to offer the local community an opportunity to suggest ideas of what type of equipment they would like and where they would like it placed.
 - ii. A manufacturer should be asked to provide a piece of outdoor fitness equipment that could be used as a demo during the community consultation event.
- b) Members considered the installation of new outdoor fitness equipment on the Gaskell Recreation Ground. **It was PROPOSED, SECONDED and unanimously AGREED that the Committee would commit to the installation of outdoor fitness equipment being installed on the ground.**

11) SPECIFICATION FOR REGULAR MAINTENANCE

Members considered for approval draft specifications for maintenance work on the Gaskell Recreation Ground.

It was PROPOSED, SECONDED and unanimously AGREED that the specifications be APPROVED.

12) DATE FOR NEXT MEETING

It was **NOTED** that the next meeting would take place on Monday 25 January 2016.

Due to the confidential nature of the business to be transacted the following was discussed privately.

13) TREE WORKS

Members considered quotes for tree works as recommended in the latest tree inspection.

It was PROPOSED, SECONDED and unanimously AGREED that All Seasons was the preferred choice but should be asked to review the price quoted with a promise that, if the price could be reduced, payment in full would be made within 21 days of satisfactory completion of the work.

14) SERVICE LEVEL AGREEMENT

Members considered a draft Service Level Agreement for school use of the Ground.

It was PROPOSED, SECONDED and unanimously AGREED that the draft was not acceptable and would be discussed further when the Committee met with the school.

The meeting closed at 18:18.

Signed.....
David Gibbon
Chairman

Date.....