

GASKELL RECREATION GROUND MUCH WENLOCK
Registered Charity no. 1116940

MANAGEMENT COMMITTEE

Minutes of an Extraordinary meeting held at
The Corn Exchange, Much Wenlock
6 p.m. on Thursday 21 JULY 2016

PRESENT:

David Gibbon (Chairman), Chris Bowden, Trevor Childs, Graham Edgcombe Venning, Herbert Harper and Paul Laming.

SECRETARY:

Sharon Clayton

1) CHAIRMAN'S WELCOME

The Chairman welcomed everyone to the meeting.

2) APOLOGIES

There were no apologies since all members were present.

3) DECLARATIONS OF INTEREST

There were no declarations of interest.

4) MINUTES

It was PROPOSED and SECONDED that the minutes of an Extraordinary meeting held on 20 April 2016 be CONFIRMED.
It was unanimously AGREED that the minutes be signed and ADOPTED as a true record.

5) FINANCE

Members received a financial report to the end of June 2016 from the Treasurer as follows:

EXPENDITURE	£	INCOME	£
Insurance		Cricket Club	
Water charges		Clubs 2014/2015	
NDR		Bowling Club	
Repairs and maintenance		School	3000
Gaskell field enhancements		Misc users	50
RoSPA inspections		Grants	6000
Tree inspection			
Grounds maintenance	1825		
Contingency			
Children's play equipment			
Tree works			
TOTAL	1825	TOTAL	9050

The Treasurer reported that:

- As at 30 June 2016 there was £16,490.72 in the bank account.
- £2,500 had been received from Wenlock Estates.
- The Annual Accounts for 2015/2016 had been registered with the Charity Commission.

It was AGREED that the Treasurer's report be NOTED.

6) INSURANCE

Members considered the insurance renewal for the forthcoming year.

It was **AGREED** that:

- i. The cost for insuring Linden Lodge should be re-charged to the Town Council.
- ii. £2m Public Liability should be increased to £10m.
- iii. WPS should be invited to discuss the insurance policy with members to ensure adequate cover.
- iv. The Bowling Club should be asked for a copy of its Public Liability insurance.
- v. The Secretary was thanked for the work she had done regarding the insurance cover.

7) DRAINAGE

Members considered a specification to be used to seek quotes for drainage alleviation on the ground.

It was **PROPOSED, SECONDED and AGREED** that:

- i. The specification should be presented to the Town Council so that the Council could seek quotes.
- ii. Chris Bowden should be thanked for all the work he had done in developing the specification.

8) HEALTH AND SAFETY

a) Members considered any health and safety issues that needed to be addressed. The following concerns were expressed:

- The steel goal posts left lying around on the ground.
- The Cricket Club's practice nets were not fastened securely.
- The holes left in the ground by the Cricket Club where pumps had been placed to pump out excess water.

It was **PROPOSED, SECONDED and AGREED** that:

- i. The Cricket Club should be asked to carry out a risk assessment to ensure its equipment left out on the ground was secure and did not pose a hazard to users of the ground.
- ii. The Cricket Club should be asked to make safe the holes left from where the water pumps had been employed.

b) Members considered the recent RoSPA report following the inspection which took place on 22 June 2016.

It was **PROPOSED, SECONDED and AGREED** that:

- i. The report be **NOTED**.
- ii. The medium risks would be actioned in due course.
- iii. Quotes for a new swing seat should be acquired.

9) SCHOOL USE OF THE GROUND

Members considered for approval the draft Terms and Conditions for hire of the ground by William Brookes School.

It was **PROPOSED, SECONDED and AGREED** that Graham Edgcombe Venning would draft further amendments to the Terms and Conditions.

10) FITNESS EQUIPMENT

Members considered proposals for the siting of fitness equipment on the ground which included the removal of the disused toilet block.

It was **PROPOSED, SECONDED and AGREED** that Chris Bowden would provide the Secretary with a specification with which to seek quotes for the proposals.

11) MANAGEMENT PLAN

Members considered for approval the draft Management Plan for the ground.

It was **PROPOSED, SECONDED and AGREED** that Trevor Childs and Graham Edgcombe Venning would carry out further work on the Plan.

12) RIGHT OF PASSAGE

Members considered the right of passage between the school site and the Gaskell Recreation Ground which had been denied since the new school had been built. However, a lease agreement dated 31 May 2013 between the school and Shropshire Council made provision for right of access.

It was **PROPOSED, SECONDED and AGREED** that a letter be sent to Shropshire Council asking that the situation be addressed as soon as possible so that the right of passage was re-instated.

17/16

The meeting closed at 19:16.

Signed.....
Chairman

Date.....