

GASKELL RECREATION GROUND MUCH WENLOCK

Registered Charity no. 1116940

Minutes of a meeting
held at
The Guildhall, Much Wenlock
7 pm on Thursday 14 June 2018

PRESENT:

Graham Edgcumbe Venning (Chairman), Adam Davy, Mary Hill, Yvonne Holyoak, Kate Southan, Marcus Themans, Daniel Thomas and Allan Walter.

IN ATTENDANCE:

Sharon Clayton – Secretary

1) Chairman's welcome

The Chairman welcomed everyone to the meeting. For the benefit of new members, he explained the difference between the responsibilities of the charity and those of the Management Committee. He said that he would later be recommending that users of the ground be invited to become members of the Management Committee. He also reminded members that they should declare any interests that might influence their decisions.

2) Apologies

Apologies were received from the following:

TRUSTEE	REASON FOR ABSENCE
Chris Bowden	Work commitment
Herbert Harper	Holiday
Dafydd Jenkins	Personal commitment
Milner Whiteman	Personal commitment

These apologies were **ACCEPTED**.

3) Minutes

It was **PROPOSED** and **SECONDED** that the minutes of the Annual General Meeting held on 14 December 2017 be **CONFIRMED**.

It was **unanimously AGREED** that the minutes be signed and **ADOPTED** as a true record.

4) Officer reports

a) Members received the following financial report from the Treasurer.

The balance brought forward at 1 April 2017 was £10,474.12.

The balance in the bank as at 31 March 2018 was £15,100.54.

Income received from 1 April 2017 to 31 March 2018 was £19,990, and expenditure from 1 April to 31 March 2018 was £15,363.58.

Expenditure not budgeted for included:

- The design of the Management Plan for the ground which cost £390.
- Printing of the Management Plan which cost £375 (further copies had been printed although the additional cost of £269 would appear in the 2018/2019 accounts).

- The initial cost of £375 for a feasibility study for drainage and maintenance of the ground; (the total cost of this study was £2,125 + VAT).

As of 31 May 2018 no income had been received (2018/2019 financial year) although a grant of £10,250 from the Town Council would be received in due course.

NOTED.

- b) Members considered for approval the year-end accounts for 2017/2018.
It was PROPOSED, SECONDED and AGREED that the year-end accounts for 2017/2018 be APPROVED.
- c) Members considered for approval income and expenditure to 30 April 2018.
It was PROPOSED, SECONDED and AGREED that income and expenditure to 30 April 2018 be APPROVED.
- d) Members considered for approval income and expenditure to 31 May 2018.
It was PROPOSED, SECONDED and AGREED that income and expenditure to 31 May 2018 be APPROVED.
- e) Members received the bank statement to the end of May 2018.
The bank statement to the end of May 2018 was **NOTED.**

5) Minutes of the Management Committee

It was **PROPOSED, SECONDED and AGREED** that the following minutes of the Management Committee be **ADOPTED.**

- 2 June 2017
- 25 July 2017
- 28 September 2017
- 17 November 2017
- 14 December 2017

6) Management Committee

- a) Following the resignation of two representatives of Wenlock Estates, the Secretary had received confirmation from Wenlock Estates that representation had been reduced to two members; Tim Motley and Chris Bowden.
NOTED

Nominations were sought for appointment to the Management Committee.

It was PROPOSED, SECONDED and AGREED that the following members be appointed to the Management Committee:

- **Chris Bowden (representing Wenlock Estates)**
- **One representative from the Cricket Club**
- **One representative from the Bowling Club**
- **One representative from the Wenlock Olympian Society**
- **One representative from William Brookes School**
- **Adam Davy (representing the Town Council)**
- **Graham Edgcumbe Venning (representing the Town Council)**
- **Kate Southan (representing the Town Council)**

It was further PROPOSED that a schedule of future meetings of the Committee be agreed and after being SECONDED it was AGREED that the following meeting dates be APPROVED:

6 pm Tuesday 10 July 2018

6 pm Tuesday 11 September 2018

6 pm Tuesday 9 October 2018

- b) Members considered for approval amendments to the Terms of Reference for the Management Committee to reflect the number of members elected

It was PROPOSED, SECONDED and AGREED that membership of the Management Committee should be eight members consisting of three town councillors, one representative from Wenlock Estates and one representative from William Brookes School, one representative from Much Wenlock Bowling Club, one representative from Much Wenlock Cricket Club, one representative from the Wenlock Olympian Society.

7) Constitution

Members considered for approval an amendment to Part 2 of the Constitution to reflect revised representation of Wenlock Estates.

It was PROPOSED, SECONDED and AGREED that Para. 8 – Membership – be amended accordingly to reflect that membership of the charity should include two representatives from Wenlock Estates.

8) Bowling Club

Members received a request from the Bowling Club that the costs for grass seed and ‘Evergreen’ to repair the bowling green should be reimbursed to the Club.

It was PROPOSED, SECONDED and AGREED that £93.50 should be reimbursed to the Bowling Club to cover the cost of remedial work to the bowling green.

9) Tree inspection

Members considered for approval a tree inspection to be carried out by Shropshire Council at a cost of approximately £600 + VAT.

It was PROPOSED, SECONDED and AGREED that a tree inspection be APPROVED and carried out by Shropshire Council.

10) ‘Battle’s Over celebrations

Members were advised of the Town Council’s plans to celebrate the end of WW1 as part of the ‘Battle’s Over’ which included lighting a beacon on Windmill Hill and a small beacon near to the torch art feature on the Gaskell Recreation Ground. Students at William Brookes School had agreed to make a small brazier and offered to assist with celebrations that would take place during the evening of Sunday 11 November 2018. The Town Council therefore sought permission for celebrations to extend to a small beacon being lit on the Gaskell Recreation Ground.

It was PROPOSED, SECONDED and AGREED that the siting of a small beacon on the Gaskell Recreation Ground should be considered and approved by the Management Committee.

11) Update on progress of the Management Plan

Members received a verbal report on progress of the Management Plan for the ground. Grant funding from Leader Funding was dependent on acquiring three quotes for a perimeter pathway, access to and from the school, and exercise equipment, but only one quote had been received for exercise equipment although several quotes had been sought. However, the Chairman had arranged to meet with a contractor concerning further quotes including a quote for drainage works.

It was PROPOSED, SECONDED and AGREED that the Town Council should be asked to seek quotes for drainage works to the ground.

12) Date of next meeting

It was **AGREED** that the next meeting would take place on Thursday 13 December 2018; this being the Annual General Meeting.

The meeting closed at 19:58.

Signed.....
Chairman of the Trustees

Date.....