



Much Wenlock Town Council

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Locum Town Clerk: **Trudi Barrett BA (Hons)**

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7 pm** on **Thursday, 4th April 2019** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....
Trudi Barrett BA (Hons)
Locum Town Clerk

Date: 28th March 2019

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

2. Apologies

To receive apologies for absence

3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Shropshire Council Report

To receive a verbal report from Shropshire Councillor David Turner on Shropshire Council matters specifically relating to Much Wenlock (for information only).

6. Public Session

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

7. Confirmation of Local Connection

To consider a request for confirmation of local connection with regard to two applications to Shropshire Council for Build Your Own Affordable Homes.

8. Minutes

- a. To APPROVE and ADOPT the minutes of a Town Council meeting held on 7th March 2019.
- b. To APPROVE and ADOPT the minutes of an Extraordinary Town Council meeting held on 21st March 2019.
- c. To ADOPT the minutes of Planning & Environment Committee meeting held on 5th February 2019.

- d. To ADOPT the minutes of a Finance & Asset Management Committee meeting held on 26th February 2019.
- e. To ADOPT the minutes of a HR Committee meeting held on 4th October 2018.

9. Locum Town Clerk's Report

To receive a written report from the Locum Town Clerk on action taken from the last Town Council meeting.

10. Internal Audit Report

To note the Internal Audit Report dated 20th March 2019 and recommendations from the Finance Committee on how to address matters raised.

11. Much Wenlock and Surrounding Area Place Plan

To review the draft version of the Much Wenlock and Surrounding Area Place Plan and to consider recommendations for amendments from the Planning & Environment Committee.

12. Neighbourhood Plan

- a. To note activities being undertaken by the "Much Wenlock Neighbourhood Plan Refresh 2019" group and to consider the status of this group.
- b. To consider and agree the Town Council's position with regard to undertaking a review of the current Neighbourhood Plan.

13. Town Markets

To note a report from the Media, Marketing and Tourism Group regarding options for future markets in the town.

14. Gaskell Recreation Ground

To note an update on progress with projects on the Gaskell Recreation Ground.

15. Consultation

To note the following consultation and agree a response from the Council:

- a. Shropshire Council consultation on the reduction of local bus service subsidies for the financial year 2019/20 (25th March to 6th May 2019).
- b. Shropshire Council consultation on the review of rates for commissioning of residential and nursing beds (18th March to 26th April 2019).
- c. Shropshire Council consultation on proposed changes from September 2019 to the policy on travel assistance for SEND nursery and post-16 students (18th March to 26th April 2019).

16. Correspondence

To receive and NOTE the following:

- a. SALC information bulletin and other information – emailed to Members.
- b. Shropshire Council Early Help Update March 2019 – emailed to Members.
- c. Notes from BMEC Well-Being Forum 27th February 2019 – emailed to Members.

17. Agenda items for next Town Council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

18. Date of next meeting

To NOTE that the Annual Town Council Meeting will take place on **2nd May** 2019 followed by the re-convened Annual Town Council meeting on **9th May** 2019.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present.

19. Barclays Bank

To note an update on the Town Council's negotiations with Barclays Bank.

20. HR Support

To consider quotations for the provision of HR support and advice to the Town Council (to follow).

21. Recruitment of new Town Clerk and Responsible Financial Officer

To note a report from the Recruitment Panel.