

MONTH	MINUTE NO.	RESOLUTION	TASK COMPLETE	COMMENT
2018				
October	10	Museum Lease: a) Shropshire Council should be asked to deal with the mess being made by pigeons. b) The museum should be redecorated as stated within the terms of the lease agreement. c) There would not be a rent increase at this time	Work in progress	SC informed. The work is scheduled to commence on 29 th April and to take around a week.
	12	Public toilets a) The purchase of new public toilets should be considered further at the next meeting with the intention of making a recommended proposal to the Town Council. b) Danfo should be thanked for their presentation and asked for costings and case study results to include electric car charging points and advertising panels over a 25 year term.	Pending	Quotation received from Danfo. Public toilets considered at Finance meeting on 29 th January. Further consideration of the matter deferred at meeting on 26 th February.
	13	The repair schedule from Arrol and Snell be accepted with the addition of pigeon spikes	Work in progress	Prices have been requested, but not yet received from Arrol & Snell. Prices for pressing repair work have been requested from local contractors. A quotation is now to hand.
	15	Corn Exchange Car Park a) That the fence should be repaired within a budget of £450 b) The surface of the car park should be cleaned c) Future use of the car park should be considered at a future meeting.	Work in progress	a) Sponsorship for the supply and fitting of a new fence has been obtained from a local company. Date for installation awaited. b) Some moss has been removed, moss killer still to be applied. c) Car park to be considered at Finance meeting on 23 rd April.
December	10	Request from tenant to replace door to intermediate office in Corn Exchange.	Work in progress	SC Conservation Officer has visited site and has no objections. Tenant informed of decision. Details of replacement door awaited.
January	12	Obtain options and prices from lighting contractors to improve lighting under the Corn Exchange and in the alley.	Work in progress	Quotations requested from local contractor and street lighting contractor and surveys undertaken. Quotations awaited.
	18	Memorial plaque for Back Lane car park approved.	Work in progress	Location agreed. Permission awaited from Shropshire Council.
February	11	One art work to be sited on the High Street by Back Lane car park.	Work in progress	Permission requested from SC to site artwork on pavement. Response awaited.
	12	Cllrs Walter and Edgcumbe Venning to be key holders to the Guildhall and Corn Exchange subject to clarification of responsibilities.	Work in progress	Information obtained from Securitywise. Keys and codes to be issued.

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	16	Informal meeting to be arranged with Wenlock Estates regarding The Square. Bench to be moved from the middle of The Square to the bottom of the shallow steps by the hand rail.	Work in progress	
	20c	Obtain quotations for the repair/replacement of the garden fence of Linden Lodge.	Yes	Quotations presented at meeting held on 26 th March and fence replaced w/c 8 th April 2019
March	7a	Payments over £500 to be uploaded to Council website	Yes	
	7b	Strategic Plan and Strategic Financial Plan to be produced for the Council.	Work in progress	Internal auditor consulted, information awaited.
	7b	Advice to be taken from RBS on reports which can be generated by financial software system	Work in progress	To form part of proposed training course with RBS
	7e	Year end report to be prepared on charity accounts so that consideration can be given to their closure	Work in progress	Year end work in hand
	13	Contract for new swings to be awarded to Play and Leisure	Yes	Swings and new basket installed on 11 th April 2019
	18a	Level of flower bed at Linden Lodge to be lowered. Quotations to be obtained for recommended maintenance work at Linden Lodge.	Work in progress	Managing agent asked to arrange for level of flower bed to be lowered by tenant and to obtain quotations for work.