

GASKELL RECREATION GROUND MUCH WENLOCK

Registered Charity no. 1116940

Minutes of the reconvened
ANNUAL GENERAL MEETING
held at
The Guildhall, Much Wenlock
7 pm on Thursday, 24 January 2019

PRESENT:

Graham Edgcumbe Venning (Chairman), Adam Davy, Herbert Harper, Mary Hill, Kate Southan, Marcus Themans, Daniel Thomas, Allan Walter.

IN ATTENDANCE:

Trudi Barrett – Locum Secretary
One member of the public

1) Chairman's report

The Chairman welcomed everyone to the meeting. He noted that the Gaskell Recreation Ground was one of the jewels in the crown of Much Wenlock and was much valued by residents and visitors. There had recently been a greater depth of cooperation and involvement from major users of the Gaskell Ground, who had been attending management committee meetings, and this was of great benefit.

2) Election of Chairman

Nominations were sought for the election of Chairman for the ensuing year.
It was PROPOSED and SECONDED that Graham Edgcumbe Venning be elected as Chairman for the ensuing year.
It was unanimously AGREED that Graham Edgcumbe Venning be elected as Chairman for the ensuing year.

3) Election of Deputy Chairman

Nominations were sought for the election of Deputy Chairman for the ensuing year.
It was PROPOSED and SECONDED that Kate Southan be elected as Deputy Chairman for the ensuing year.
It was unanimously AGREED that Kate Southan be elected as Deputy Chairman for the ensuing year.

4) Election of Secretary

Nominations were sought for the election of Secretary for the ensuing year.
It was PROPOSED and SECONDED that Trudi Barrett, Locum Town Clerk, should be elected as Secretary.
It was unanimously AGREED that Trudi Barrett be elected as Secretary.

5) Election of Treasurer

Nominations were sought for the election of Treasurer for the ensuing year.
It was PROPOSED and SECONDED that Sharon Clayton be elected as Treasurer.
It was unanimously AGREED that Sharon Clayton be elected as Treasurer.

6) Apologies

Apologies were received from Councillors Yvonne Holyoak (away) and Milner Whiteman (other engagement). These apologies were **ACCEPTED**.
Councillors Adam Davy and Dafydd Jenkins were absent.

7) Minutes

It was PROPOSED and SECONDED that the minutes of a meeting held on 14 June 2018 be CONFIRMED.
It was unanimously AGREED that the minutes be signed and ADOPTED as a true record.

8) Officer Report

Members received a written report from the Treasurer as follows:

2018/2019 Financial Year – Income and Expenditure

The balance brought forward at 1 April 2018 was £15,100.54

Income received from 1 April to 31 December 2018 was £19,550

Expenditure from 1 April to 31 December 2018 was £15,219.94

The balance in the bank as at 31 December 2018 was £19,430.60

It was PROPOSED, SECONDED and AGREED that the Treasurer’s report be NOTED.

9) Change to Gaskell Recreation Ground Constitution (addendum to agenda)

Councillors considered a change to Clause 12(2) of the Gaskell Recreation Ground Constitution to ensure that meetings were quorate. A representative from Wenlock Estates was not always able to attend meetings and the constitution currently required a representative of Wenlock Estates to be present for the meeting to be quorate and take place.

It was PROPOSED, SECONDED and AGREED that the following sentence in Clause 12(2) be deleted from the Constitution: “The quorum shall include at least one member representing Wenlock Estates and at least two members representing the Town Council.”

It was noted that a representative from Wenlock Estates would, nevertheless, make every effort to attend meetings.

10) Minutes of the Management Committee

It was **PROPOSED, SECONDED and AGREED** that the following minutes of the Management Committee be **NOTED**.

- o 10 July 2018
- o 11 September 2018
- o 9 October 2018

11) Report from the Management Committee

Members received a report from the Chair of the Management Committee:

Meetings of the Management Committee had dealt with matters such as events on the field, the marking of football pitches, play equipment and the RoSPA report. The RoSPA inspection had graded risks associated with the play equipment as low risk but the equipment was showing signs of wear. The Committee had agreed to purchase a replacement basket swing and a damaged baby swing had been removed, pending replacement. A LEADER grant application had been submitted to Shropshire Council for the provision of a new pathway around the site, outdoor gym equipment and access to the William Brookes School site. If approved, the grant would cover up to 80% of the project cost. A decision was awaited.

Drainage proposals had been submitted by contractors and amendments to the specification had been agreed to reduce the cost without compromising the work. The Council had agreed to use earmarked funds as well as an additional contribution to finance the work. It was hoped to carry out the drainage work towards the end of the summer to benefit from the better weather and to allow the ground to recover. It was noted that the Shropshire Council drainage map had been reviewed and this should be checked to clarify the position with regard to pools on the Gaskell Ground to ensure the map was correct.

12) Appointment of Management Committee and meetings

- a. Members considered a change to membership of the Management Committee to ensure that meetings were quorate. There had been occasions recently when meetings had not been quorate due to the absence of members.

It was PROPOSED, SECONDED and AGREED that membership of the Management Committee should be four Town Councillors and two representatives of Wenlock Estates, who would be assisted during part of the meetings by non-voting, user group representatives.

- b. **It was PROPOSED, SECONDED and AGREED to amend the Terms of Reference for the Committee to reflect the decision above.**

- c. Members considered remote attendance for management committee meetings, using video conferencing or similar, to allow those unable to be physically present to take part in meetings.
It was PROPOSED, SECONDED and AGREED to allow remote attendance at management committee meetings, subject to the necessary technology being available.

- d. **It was PROPOSED, SECONDED and AGREED that the following members be appointed to the Management Committee:**
 - o **Chris Bowden (representing Wenlock Estates)**
 - o **Adam Davy (representing the Town Council)**
 - o **Graham Edgcombe Venning (representing the Town Council)**
 - o **Kate Southan (representing the Town Council)**
 - o **Daniel Thomas (representing the Town Council)**

- Non-voting user representatives to be:**
 - o **One representative from the Cricket Club**
 - o **One representative from the Bowling Club**
 - o **One representative from the Wenlock Olympian Society**
 - o **One representative from William Brookes School**

- e. **It was PROPOSED, SECONDED and AGREED that the next meeting of the Management Committee would be held on 19th February 2019.**

13) Water Charges

Members noted that the water charges for the Gaskell Ground would be recharged to the Charity by the Town Council. **It was PROPOSED, SECONDED and AGREED to approve payment of the charges.**

Members were concerned that the water charges should not be a regular cost falling to the Charity. Members noted the need to review the various elements of the water charges, and to consider how these might be apportioned. This could include the attendance of a representative from the water company to explain the charges and the fitting of water meters on site.

14) 2019/2020 budget

Members considered the draft budget for 2019-2020 as prepared by the Treasurer. Members noted the Treasurer's comments with regard to user charges and the need to review these. Concerns were expressed about the cost of any work arising from the scheduled tree survey.

It was PROPOSED, SECONDED and AGREED that an overall budget of £18,990 for 2019-2020, with an anticipated income of £8,600, be APPROVED.

It was **NOTED** that the Town Council had already approved a contribution of £10,390.

15) Date of next meeting

It was **AGREED** that the next meeting would take place on Thursday, 13th June 2019 and the Annual General Meeting would take place on Thursday, 12th December 2019.

The meeting closed at 8.05 pm.

Signed.....
Chairman of the Trustees

Date.....