

MONTH	MINUTE NO.	RESOLUTION	TASK COMPLETE	COMMENT
<b>2018</b>				
October	13	The repair schedule from Arrol and Snell be accepted with the addition of pigeon spikes	In progress	Local contractor working through immediate repairs.
January	12	Obtain options and prices from lighting contractors to improve lighting under the Corn Exchange and in the alley.	In progress	Quotations requested from local contractor and street lighting contractor and surveys undertaken. Quotations awaited. Chased.
	18	Memorial plaque for Back Lane car park approved.	Yes	Permission received from Shropshire Council, small unveiling ceremony arranged for Remembrance Sunday.
February	11	One art work to be sited on the High Street by Back Lane car park.	In progress	Permission received from SC in principle to site artwork on pavement. Relocation of artwork pending.
	12	Cllrs Walter and Edgcumbe Venning to be key holders to the Guildhall and Corn Exchange subject to clarification of responsibilities.	In progress	Information obtained from Securitywise. Keys and codes to be issued. Key holders to be reviewed following resignation of Graham Edgcumbe Venning.
	16	Informal meeting to be arranged with Wenlock Estates regarding The Square. Bench to be moved from the middle of The Square to the bottom of the shallow steps by the hand rail.	In progress	Councillor Themans now developing proposals for The Square.
March	7b	Advice to be taken from RBS on reports which can be generated by financial software system	In progress	Advice sought from trainer – requirements of Councillors to be clarified
	18a	Level of flower bed at Linden Lodge to be lowered. Quotations to be obtained for recommended maintenance work at Linden Lodge.	Yes	Order for work issued by Balfours
May	8b	Price for a collator for the photocopier to be obtained. Prices to be obtained from alternative suppliers	Yes	Settings changed to allow collating of paperwork on current copier.
	12b	Sponsorship of planters to be implemented	Yes	
July	7f	Councillor Thomas to be added to the bank mandate for Unity Trust accounts	Yes	
	8b	Meeting on Strategic Plan and Strategic Financial Plan to be arranged.	Yes	Meeting held on 12 <sup>th</sup> September
	9b	Check terms of Arrol Architects agreement	Yes	Information provided for 26 <sup>th</sup> September Finance meeting
	10	Card reader to be purchased for use in the Guildhall	In progress	List of exhibitors awaited from Guildhall Custodian
	14	RMW to be appointed as Christmas Lights contractor	Yes	
	15	Balfours to be instructed to place order for renovation work	Yes	
	16	Contract for cleaning and maintenance of toilets with Healthmatic to be extended until end of September	Yes	
	17	Agreement for fire alarm and emergency lighting contract to be renewed with RMW	Yes	
	18	Licence to Occupy land at Station Road for drainage work to be signed	Yes	
	19	Temporary Town Handyperson to be appointed	Yes	

