



Much Wenlock Town Council

Corn Exchange
Much Wenlock
Shropshire
TF13 6AE
01952 727509

townclerk@muchwenlock-tc.gov.uk
www.muchwenlock-tc.gov.uk

Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7 pm** on **Thursday, 5th December 2019** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....
Trudi Barrett BA (Hons)
Town Clerk

Date: 28th November 2019

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

2. Apologies

To receive apologies for absence

3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Shropshire Council Report

To receive a verbal report from Shropshire Councillor David Turner on Shropshire Council matters specifically relating to Much Wenlock (for information only).

6. Public Session

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

7. New Councillors

To note that Natalie Park was elected to the Council at the by-election held on 7th November and that Duncan White and Matthew Park were subsequently elected to the remaining vacant positions at an uncontested by-election.

8. Poll Cards for By-Elections

To consider whether poll cards should be requested for any future by-elections in the town.

9. Publication of Contact Details for Town Councillors

To consider whether the home addresses and telephone numbers of Town Councillors should be publicised by the Town Council or whether the Town Council office address should be provided as an alternative.

10. Use of Social Media

- a. To note the Council's Communications and Media Policy, particularly with regard to the use of social media.
- b. To consider any issues arising from this.

11. Minutes

- a. To approve and adopt the minutes of a Town Council meeting held on 7th November 2019.
- b. To adopt the minutes of the Planning & Environment Committee meeting held on 1st October 2019.
- c. To adopt the minutes of the Finance, Asset Management and HR Committee meeting held on 22nd October 2019.

12. 2020/21 Budget

To consider for approval the draft budget 2020/21, recommended by the Finance, Asset Management & HR Committee.

13. Town Clerk's Report

To receive a written report from the Town Clerk on action taken from the last Town Council meeting.

14. Working Group Reports

To consider reports from the following working groups:

- a. Friends of the Cemetery
- b. History
- c. Communications, Markets & Tourism
- d. Housing Needs
- e. Barclays Bank

15. Membership of Communications, Markets & Tourism Working Group

To appoint two new members to the above working group to join Councillors Marcus Themans and Daniel Thomas.

16. Telephone Box in Homer

- a. To note that the Town Council has responded to the consultation on the future of the public telephone in Homer stating no objection to its removal.
- b. To note the decision of the Planning & Environment Committee to purchase the telephone kiosk at a cost of £1, should the telephone be removed, and to agree to communicate this decision to Shropshire Council.
- c. To note that the future use of the kiosk will be considered in due course.

17. Gaskell Recreation Ground Drainage

- a. To note that the drainage consultant and contractor have identified the need for an additional drain to be installed towards the top of the Gaskell field.
- b. To approve the installation of the additional drain, the cost of which will be covered by the contingency in the budget.

18. Climate Change

To consider how to move forward with addressing concerns about climate change.

19. Correspondence

To NOTE the following, which have been emailed to Members:

- a. SALC information bulletins and other information.
- b. Editions of The Rural Bulletin.
- c. Ironbridge Power Station Redevelopment newsletter 4 November 2019.

20. Christmas Break

To note that the Council office will be closed for the Christmas break between 24th and 29th December, open on 30th December and then closed from 31st December to 3rd January, reopening on 6th January 2020.

21. Meeting venue for Annual Town Council meeting

- a. To note that the Priory Hall will be unavailable for the reception following the Annual Town Council meeting on Thursday, 7th May 2020 due to use of the venue as a polling station for the West Mercia PCC Election.
- b. To consider an alternative venue for the Mayor's reception.

22. Agenda items for next Town Council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

23. Date of next meeting

To NOTE that the next meeting will take place at 7.00pm on **Thursday, 9th January 2020** at the Guildhall.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

24. Much Wenlock Festival of the Spoken Word – “Get a Word in Edgeways”

To consider a rental rate for the Mary Webb room between 16th and 20th July 2020 for the above event.

25. Gaskell Recreation Ground Fencing

To consider quotations and agree to place the order for fencing for the new access from William Brookes School through to the Gaskell Recreation Ground.