

MONTH	MINUTE NO.	RESOLUTION	TASK COMPLETE	COMMENT
2019				
January	12	Obtain options and prices from lighting contractors to improve lighting under the Corn Exchange and in the alley.	In progress	Quotations requested from local contractor and street lighting contractor and surveys undertaken. Order placed for replacement LED lighting – date of work tbc.
February	11	One artwork to be sited on the High Street by Back Lane car park.	Pending	Permission received from SC in principle to site artwork on pavement. Relocation of artwork pending.
November	5	Site to be revisited to check layout following installation of plaque for Alderman Davies.		
	16	Informal meeting to be arranged with Wenlock Estates regarding The Square. Bench to be moved from the middle of The Square to the bottom of the shallow steps by the handrail.	In progress	Councillor Themans developing proposals for The Square for discussion at meeting on 28 th January 2020. Contact made by Clerk with Wenlock Estates and response awaited.
July	10	Card reader to be purchased for use in the Guildhall.	In progress	Change in arrangements for charging agreed at 26 th November meeting. Exhibitors advised of increase. Card reader still to be purchased and procedures for its use confirmed.
October	6f	Cllrs Harper and Walter to be additional online signatories for the Unity Trust bank accounts.	Yes	Application sent to Unity Trust. Confirmation awaited.
	17	To undertake a review of cleaning requirements.	In progress	Proposed new arrangements submitted for decision at meeting on 28 th January 2020.
November	8	Draft Budget to be recommended to full Council.	Yes	Budget approved at December full Council meeting and precept request submitted to Shropshire Council in January 2020.
	9	Diane Malley to be appointed as internal auditor for 2019/20.	Yes	Interim audit completed 12.12.19
	10	RBS to be appointed to complete end of year close down.	Yes	
	13	Order to be placed for supply and installation of new ceiling lights at the Corn Exchange and for lights for the Christmas tree in the Square.	Yes	Lights supplied, installed and removed to storage after the display period.
	18	Salary for Admin. Assistant to be increased from January 2020.	Yes	