

MONTH	MINUTE NO.	RESOLUTION	TASK COMPLETE	COMMENT
<b>2019</b>				
February	11	One artwork to be sited on the High Street by Back Lane car park.	Pending	Permission received from SC in principle to site artwork on pavement. Relocation of artwork pending.
November	5	Site to be revisited to check layout following installation of plaque for Alderman Davies.		Site re-visited – sufficient space remaining for installation of artwork.
	16	Informal meeting to be arranged with Wenlock Estates regarding The Square. Bench to be moved from the middle of The Square to the bottom of the shallow steps by the handrail.	Pending	Site visit arranged by Councillors – outcome for discussion at Finance meeting on 29 <sup>th</sup> September.
July	10	Card reader to be purchased for use in the Guildhall.	Yes	
<b>2020</b>				
January	8	The Clerk should update the Council's Critical Commitments Strategy and associated documents to form a basis for the Strategic Plan.	In progress	
	9	Take advice on requirements for water monitoring	In progress	Legionella testing at Corn Exchange is undertaken by Clira on a regular basis. Requirement for Guildhall testing being investigated.
	13	Request that SC install a loading bay in the High Street.	Pending	Request made, under consideration.
	15b	Contact the residents of Homer to seek their views on the future use of the kiosk	In progress	Contact made with Homer Community Group. Outcome of survey awaited.
	17	Contribute £500 towards the cost of installation of secondary glazing in the library	Pending	Decision communicated to SC. SC considering whether to proceed.
July	10	Approval for purchase of re-conditioned i-pad for use in conjunction with the card reader	Yes	i-pad purchased and card reader purchased and training for custodians in progress
	13	Obtain professional quotations for hawking and other measures to deal with pigeons at the Guildhall	Yes	Quotations obtained. For discussion at Finance meeting on 29 <sup>th</sup> September.
	15b	Approach a builder regarding proposals to reconfigure Queen Street public toilets	Pending	Further guidance required. For discussion at Finance meeting on 29 <sup>th</sup> September.
	15c	Negotiate to extend the existing contract with Healthmatic for the cleaning and maintenance of the public toilets for a further six months	Yes	For discussion at Finance meeting on 29 <sup>th</sup> September.
	18	Authority delegated to Town Clerk to manage a return to office working once all necessary measures had been put in place	Yes	Administrative staff returned to office working from the beginning of August
	20	Invite proposer of the idea to produce a promotional video for Much Wenlock to meeting to discuss the Covid-19 grant application	Yes	Grant application submitted, including production of promotional video, and successful. Production in progress.
	22	Accept the three year renewal proposal from Zurich insurance	Yes	

	24	Accept the quotation from Garth Goodall for decoration of library windows	Yes	Decoration completed
	25	Authority delegated to Clerk to spend up to £2,000 on repair and decoration of the front of 10 High Street	Yes	Order for decoration placed and work due to start w/c 28 <sup>th</sup> September
	26	Accept the quotation to remedy the damp problems at 2 Burgage Way	Yes	Work completed
	27	Approve the quotation to trim the Leyland Cypress tree adjacent to the vehicular access at the Cemetery	Yes	Work completed
	28	Arrange for the William Penny Brookes sculpture on the Gaskell Recreation Ground to be cleaned	Yes	Order placed, work awaited

#### Additional Matters

- Second claim for LEADER funding for Gaskell fencing and gate submitted and site visit by SC scheduled for 24<sup>th</sup> September.
- The bus shelter in Queen Street has been repaired and redecorated
- Additional Covid-19 measures implemented at the Guildhall and the Corn Exchange, as required – NHS QR code system