



# Much Wenlock Town Council

Corn Exchange  
Much Wenlock  
Shropshire  
TF13 6AE  
01952 727509

townclerk@muchwenlock-tc.gov.uk  
www.muchwenlock-tc.gov.uk

**Town Clerk: Trudi Barrett BA (Hons)**

Due to the current Covid-19 epidemic, the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4<sup>th</sup> April 2020, permitting local authority meetings to be held remotely, including by video and telephone conferencing, until May 2021.

**NOTICE IS HEREBY GIVEN** that a meeting of the above-named Town Council will be held remotely by Zoom video-conference commencing at **7 pm** on Thursday **3<sup>rd</sup> December 2020** and Members are hereby summoned to attend for the purpose of transacting the following business.

The link to the meeting is: <https://us02web.zoom.us/j/83623637866?pwd=RjRLb0J3c1UzK1dlOTE4QUpsYUlvUT09>

Meeting ID: 836 2363 7866  
Passcode: 628954

Signed.....  
Trudi Barrett BA (Hons)  
Town Clerk

Date: 26<sup>th</sup> November 2020

# A G E N D A

## FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.  
**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

### **1. Chairman's welcome**

### **2. Apologies**

To receive apologies for absence.

### **3. Disclosure of Pecuniary Interests**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

### **4. Dispensations**

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

### **5. Shropshire Council Report**

To receive a verbal report from Shropshire Councillor David Turner on Shropshire Council matters specifically relating to Much Wenlock (for information only).

## **6. Public Session**

At the discretion of the Chairman, members of the public, who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

## **7. Police Report**

To receive a report from the local policing team.

## **8. Minutes**

- a. To approve and adopt the minutes of a Town Council meeting held on 5<sup>th</sup> November 2020.
- b. To adopt the minutes of the Planning & Environment Committee meeting held on 6<sup>th</sup> October 2020.
- c. To adopt the minutes of the Finance, Asset Management & HR Committee meeting held on 20<sup>th</sup> October 2020.

## **9. Town Clerk's Report**

To receive a written report from the Town Clerk on action taken from the last Town Council meeting.

## **10. External Audit Report**

To note that the external audit has been completed and the auditor, PKF Littlejohn LLP, has confirmed that the information contained within Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

## **11. Reinvigoration of Much Wenlock Town Centre**

- a. To receive a report on progress with the initiatives financed by the Small Market Town Support Fund grant.
- b. To note that parking will be free in all Shropshire Council car parks from 3<sup>rd</sup> December 2020 to 17<sup>th</sup> January 2021, between 11am and 6pm.

## **12. Town Centre Highways Working Group**

- a. To consider and approve the draft Terms of Reference for the working group.
- b. To note a report on initial town centre highways discussions.

## **13. 10 High Street**

To note a report on 10 High Street from the working group.

## **14. William Brookes School**

To consider correspondence received from William Brookes School regarding a proposal to enter into a partnership with a Multi Academy Trust.

## **15. Report from SALC AGM**

To receive a report on the SALC AGM from Councillor Holyoak.

## **16. The High Sheriff of Shropshire's Outstanding Young Citizen Awards 2021**

To note correspondence regarding the above and to consider whether to make a nomination.

## **17. Lord-Lieutenant's Garden Party June 2021**

To note correspondence regarding the above and to consider a nomination from the Town Council.

## **18. Consultation**

To consider a response to the following consultation and any more received:

- a. Shropshire Council's Draft Community and Rural Strategy 2020, open until 6<sup>th</sup> December 2020.
- b. Shropshire Council's Vibrant Shropshire Cultural Strategy 2021 – 2031, open until 5<sup>th</sup> January 2021 (available on Shropshire Council website), including consideration of correspondence received from Shropshire Playing Fields Association.

## **19. Christmas Closure of Office**

To consider closing the Town Council office for the Christmas period, between 21<sup>st</sup> December 2020 and 1<sup>st</sup> January 2021, reopening on 4<sup>th</sup> January 2021.

## **20. Correspondence**

To receive and NOTE the following items, which have been emailed to Members:

- a. SALC information bulletin and other information
- b. Shropshire Council Press Releases
- c. Rural Bulletins
- d. Invitation to Shropshire Affordable Warmth Network Meeting on 25<sup>th</sup> November 2020.
- e. Report on Home Care from Healthwatch Shropshire
- f. Community Reassurance Updates from Shropshire Council
- g. Homer & Wigwig Community Group Newsletter November 2020

## **21. Agenda items for next town council meeting**

Members are invited to suggest items for inclusion on the agenda for the next meeting.

## **22. Date of next meeting**

To NOTE that the next meeting will take place on **14<sup>th</sup> January 2021**.