



Much Wenlock Town Council

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Town Clerk: Trudi Barrett BA (Hons)

Due to the current Covid-19 epidemic, the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020, permitting local authority meetings to be held remotely, including by video and telephone conferencing, until 6th May 2021.

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council will be held remotely by Zoom video-conference commencing at **7 pm** on Thursday **15th April 2021** and Members are hereby summoned to attend for the purpose of transacting the following business.

The link to the meeting is: <https://us02web.zoom.us/j/87678110631?pwd=UEh1TzhXLOVqZ2tmbFFqdzZoTExSUT09>

Meeting ID: 876 7811 0631
Passcode: 789545

Signed.....
Trudi Barrett BA (Hons)
Town Clerk

Date: 8th April 2021

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

2. Apologies

To receive apologies for absence.

3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Shropshire Council Report

To receive a verbal report from Shropshire Councillor David Turner on Shropshire Council matters specifically relating to Much Wenlock (for information only).

6. Police Report

- a. To note the letter of introduction from Sgt Kate Øen.
- b. To receive a report from the local policing team.

7. Public Session

At the discretion of the Chairman, members of the public, who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

8. Minutes

- a. To approve and adopt the minutes of a Town Council meeting held on 4th March 2021.
- b. To adopt the minutes of the Planning & Environment Committee meeting held on 2nd February 2021.
- c. To adopt the minutes of the Finance, Asset Management & HR Committee meeting held on 26th January 2021.

9. Town Clerk's Report

To receive a written report from the Town Clerk on action taken from the last Town Council meeting.

10. Bank Account Signatories

On the recommendation of the Finance, Asset Management & HR Committee, to resolve to remove outgoing Councillors from the bank mandate and to add new signatories and online authorisers.

11. Annual Town Council Meeting

- a. To note that the legislation permitting Council meetings to be held remotely will expire on 6th May 2021.
- b. To consider arrangements for holding the Annual Town Council meeting in May and whether to hold a Civic Reception later in the year.

12. Review of Policies

- a. To resolve to suspend standing order 5j to allow the following policies to be reviewed and adopted at this meeting, rather than at the Annual Town Council meeting.
- b. To review and adopt the following policies and procedures:
 - i. Standing Orders
 - ii. Financial Regulations
 - iii. Complaints Procedure
 - iv. Publication Scheme
 - v. Communications and Media Policy

13. Much Wenlock Forester Charitable Trust

- a. To note that the Town Council is entitled to nominate one Trustee to the Much Wenlock Forester Charitable Trust, for a term of four years.
- b. To note that the term of the current Trustee, Mr Mark Laws, expires on 2nd May 2021 and to consider nominating Mr Laws for a further four year term.

14. Ironbridge Power Station

To note that consideration of the application for the Ironbridge Power Station by Shropshire Council's Planning Committee was deferred from 23rd March 2021 until a later date.

15. Working Group Reports

To consider reports from the following working groups:

- a. Friends of the Cemetery
- b. History
- c. Communications, Markets & Tourism
- d. Housing Needs
- e. 10 High Street
- f. Grounds Maintenance & Property Maintenance

16. Transport Matters

To note a report from the meeting with Shropshire Council officers held on 15th March 2021 to consider transport issues at the Gaskell corner.

17. Shropshire Association of Local Councils

- a. To note and consider information regarding the SALC Joint Working Group (formerly CIL/SALC Working Group)
- b. To note a verbal report from Councillor Holyoak on the meeting of the Bridgnorth & Shifnal Area Committee held on 22nd March 2021.

18. Consultation

To consider a response to the following consultation and any more received:

- a. Shropshire Council's Great Outdoors Annual Public Survey 2020-2021 (open 12th March to 30th May 2021)

19. Correspondence

To receive and NOTE the following items, which have been emailed to Members:

- a. SALC information bulletin and other information
- b. Shropshire Council Press Releases
- c. Rural Bulletins
- d. Armed Forces Outreach Support Updates 18.03.21
- e. Notes from meeting of the Shropshire Hills AONB Partnership held on 9th March 2021
- f. Information on the 2021 Census and follow up.
- g. Year-end message from the High Sheriff of Shropshire, Mrs Dean Harris JP, and announcement that her successor, Mr Tony Morris-Eyton, takes office on 9th April 2021.
- h. Announcement of the new Shropshire's Outstanding Community award.

20. Agenda items for next Town Council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

21. Date of next meeting

To NOTE that the next meeting will be the Annual Town Council meeting and to confirm the date of that meeting.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it will be **PROPOSED, SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

22. Guildhall Custodian

To approve the appointment of a new Custodian for the Guildhall.

23. Guildhall Cupola

To consider quotations for the renovation of the Guildhall cupola and to select a contractor.

24. Pigeon Proofing for Guildhall

To consider a report on the above.