



# Much Wenlock Town Council

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**Town Clerk: Trudi Barrett BA (Hons)**

## Meeting arrangements

Best efforts will be made to make the meeting accessible via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting. The link to the meeting is here:

<https://us02web.zoom.us/j/87538621087?pwd=MkZYT2ZjUlhvTE5jZGhkMkJK6MXA0UT09>

Meeting ID: 875 3862 1087

Passcode: 597233

**NOTICE IS HEREBY GIVEN** that a meeting of Much Wenlock Town Council will be held at **The Guildhall**, Wilmore Street, Much Wenlock commencing at **7 pm** on Thursday **9<sup>th</sup> June 2022** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....  
Trudi Barrett BA (Hons)  
Town Clerk

Date: 26<sup>th</sup> May 2022

# A G E N D A

## FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

### 1. Chairman's welcome

Chairman's welcome and summary of activities.

### 2. Apologies

To receive apologies for absence.

### 3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

### 4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

### 5. Public Session

At the discretion of the Chairman, members of the public, who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

### 6. Policing

- a. To receive a report from the Local Policing Team.
- b. To note the minutes of a Local Policing Charter Councillor Meeting held on 25<sup>th</sup> April 2022 and to receive a verbal report from the Mayor, who attended the meeting.

## **7. Shropshire Council Report**

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock.

## **8. Minutes**

- a. To approve and adopt the minutes of the Town Council meeting held on 12<sup>th</sup> May 2022.
- b. To adopt the minutes of the Finance & Asset Management Committee meeting held on 22<sup>nd</sup> March 2022.

## **9. Town Clerk's Report**

To receive a written report from the Town Clerk.

## **10. Internal Audit Report**

To consider and approve the final report for the internal audit for the financial year 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022, carried out on 10<sup>th</sup> May 2022.

## **11. Annual Accounts 2021/22**

- a. To approve income and expenditure from 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022.
- b. To approve the balance sheet as at 31<sup>st</sup> March 2022.
- c. To approve the bank reconciliation as at 31<sup>st</sup> March 2022.

## **12. Annual Governance and Accountability Return 2021/2022**

- a. To note the Annual Internal Audit Report 2021/22 forming part of the Annual Governance and Accountability Return.
- b. To consider the Town Council's response to Section 1 of the Annual Governance and Accountability Return – the Annual Governance Statement.
- c. To consider and approve the Accounting Statement for 2021/2022 (Section 2).
- d. To consider and approve the Explanation of Variances.
- e. To consider and approve the reconciliation between boxes 7 and 8 in Section 2.
- f. To note that the period for the exercise of public rights will run from Monday, 13<sup>th</sup> June 2021 to Friday, 22<sup>nd</sup> July 2022.

## **13. Shropshire Draft Local Plan (2016 - 2038) – Examination in Public**

- a. To retrospectively approve the statements submitted to the Examination in Public
- b. To consider a report from the Shropshire Local Plan Working Group and an update on the Examination in Public of the Draft Shropshire Local Plan.

## **14. Review of Town Council Website**

To consider a review of the Town Council website.

## **15. Friends of the Cemetery**

To consider a report and recommendations from the Friends of the Cemetery.

## **16. Consultation**

To consider a response to the following consultation:

- a. Shropshire Library Strategy 2022 – 2027, closing date 3<sup>rd</sup> August 2022.
- b. Shropshire Council Draft Housing Allocations Policy, closing date 3<sup>rd</sup> July 2022.

## **17. Correspondence**

To note the following items, which have been emailed to Members:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Press releases from Shropshire Council
- d. Rural Bulletins from the Rural Services Network
- e. May 2022 Zero Carbon Shropshire Green News
- f. TREES newsletter (Together Reducing & Ending Exploitation in Shropshire) Spring Summer 2022
- g. Details of Youth Conference South Shropshire, Saturday, 25<sup>th</sup> June, 11am to 4pm
- h. Shrewsbury & Telford Hospital NHS Trust information on community membership
- i. STAR Housing news May 2022
- j. Shropshire Council survey on Shropshire's Great Outdoors.

**18. Agenda items for next Town Council meeting**

Members are invited to suggest items for inclusion on the agenda for the next meeting.

**19. Date of next meeting**

To **NOTE** that the next Town Council Meeting will be held on 7<sup>th</sup> July 2022 at 7.00pm at the Guildhall.

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**Public Bodies (Admission to Meetings) Act 1960**

Pursuant to Section 1(2) of the above Act it will be **PROPOSED, SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

**20. Renovation of the Guildhall**

To consider the recommendation from the Finance & Asset Management Committee regarding the services of a consultant for fund raising and project management.

**21. 10 High Street**

To consider a recommendation from the Finance & Asset Management Committee on the future use of 10 High Street and to agree how to move forward.

**22. Legal Matter**

To consider recent correspondence and determine a response.