



Much Wenlock Town Council

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Town Clerk: Trudi Barrett BA (Hons)

Meeting arrangements

Best efforts will be made to make the meeting accessible via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting. The link to the meeting is here:

Join Zoom Meeting

<https://us02web.zoom.us/j/85420489678?pwd=aEpJalBMSHprelVyU2RQaUNPNzNZUT09>

Meeting ID: 854 2048 9678

Passcode: 417233

NOTICE IS HEREBY GIVEN that a meeting of Much Wenlock Town Council will be held at **The Guildhall**, Wilmore Street, Much Wenlock commencing at **7 pm** on Thursday **8th September 2022** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....

Trudi Barrett BA (Hons)

Town Clerk

Date: 1st September 2022

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

Chairman's welcome and overview of recent activities.

2. Apologies

To receive apologies for absence.

3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Public Session

At the discretion of the Chairman, members of the public, who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

6. Policing

- a. To receive a report from the Local Policing Team and to consider recent incidents in the town.
- b. To consider devising a procedure for making relevant CCTV footage available to the police should an incident occur.
- c. To consider undertaking a review of the Town Council's CCTV system.
- d. To consider the response from the Community Speed Watch Co-ordinator regarding proposed surveys on Bourton Road.
- e. To consider a letter from Police Superintendent Stuart Bill regarding a relaunch of the Local Policing Community Charter and local policing matters.

7. Bridgnorth Food Bank

To receive a presentation from Ms Liz Bird, Bridgnorth Food Bank Manager, on the work of the Bridgnorth Food Bank.

8. Shropshire Council Report

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock.

9. By-Election for Councillor

To note that the election to fill the vacancy for a Town Councillor is being held on 8th September.

10. Minutes

- a. To approve and adopt the minutes of the Town Council meeting held on 7th July 2022.
- b. To adopt the minutes of the Planning & Environment Committee meetings held on 7th June and 5th July 2022.
- c. To note that members of the Finance & Asset Management Committee resolved to correct an error in the minutes of the meeting held on 22nd March 2022 and to adopt the amended minutes of that meeting.
- d. To adopt the minutes of the Finance & Asset Management Committee meeting held on 24th May 2022.

11. Town Clerk's Report

To receive a written report from the Town Clerk.

12. Development of a Strategic Plan

To review progress with the development of a strategic plan for the Town Council.

13. The Guildhall – Meeting with Greenwood Projects

- a. To note a verbal report from the meeting with Greenwood Projects regarding the renovation and future use of the Guildhall.
- b. To agree to delegate responsibility to the Finance & Asset Management Committee to oversee and manage the Guildhall project on a day to day basis.

14. Christmas Lights Display

To consider arrangements for the switch-on of the 2022 Christmas lights display.

15. Town Council Website

To consider a proposal for development of the Town Council's website.

16. Document Retention Policy

To consider amendments to the Document Retention Policy and Document Retention Schedule and to consider for approval the Disposal and Destruction Procedure for Town Council Records.

17. Shropshire Draft Local Plan (2016 - 2038) – Examination in Public

To consider a report from the Shropshire Local Plan Working Group and an update on the Examination in Public of the Draft Shropshire Local Plan.

18. Communication with Shropshire Council

On the recommendation of the Planning & Environment Committee, to consider writing to Andy Begley, Chief Executive of Shropshire Council, regarding concerns about communication with Shropshire Council officers.

19. 'Plastic Free Wenlock'

To note that Much Wenlock has been awarded 'Plastic Free Community' Status by marine conservation charity, Surfers Against Sewage, and to consider any response to the plastic free town initiative.

20. Joint Working on Climate Change and Green Initiatives

To consider an approach from Broseley Town Council to explore joint working on climate change and green initiatives.

21. HSBC – community pop-up advice sessions

To consider an approach from HSBC Bank about holding pop-up sessions in Much Wenlock offering awareness raising, such as online fraud and scams, and general banking information.

22. Change of name for Much Wenlock Forester Charitable Trust

To note that the name of the Much Wenlock Forester Charitable Trust has changed to the Wenlock Forester Trust, with effect from 9th August 2022.

23. Consultation

To consider a response to the following consultations:

- a. Shropshire Council's Draft Empty Homes Strategy 2022-2025, consultation period 22nd July to 18th September 2022.
- b. Shropshire Council's Pharmaceutical Needs Assessment 2022, consultation period 2nd August to 30th September 2022.

24. Correspondence

To note the following items, which have been emailed to Members:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Press releases from Shropshire Council
- d. Rural Bulletins from the Rural Services Network
- e. Shropshire Hills AONB Partnership Newsletter July 2022
- f. Invitation to the Shropshire Hills AONB Summer Forum & Tour on 26th July 2022
- g. Message from Shropshire Council regarding the findings from the Independent Inquiry on Telford Child Sexual Exploitation (IITCSE)
- h. July Update from the Public Participation Team of the Shrewsbury and Telford Hospitals NHS Trust
- i. Zero Carbon Shropshire Green News July and August 2022
- j. Minutes of the Helicopter Noise Liaison Group meeting held on 8th March 2022.
- k. Press release from NHS Shropshire, Telford & Wrekin, 28th July 2022: Plans progress for the Shrewsbury Health and Wellbeing Hub as site now identified
- l. STAR Housing July 2022 Bulletin
- m. Press release from Healthwatch Shropshire, 1st August 2022: Healthwatch are hearing mixed feedback about emergency care in Shropshire, Telford & Wrekin
- n. Notice of Telford Samaritans AGM on 19th September 2022.
- o. Shropshire Council Leader's Update summer 2022.
- p. Shrewsbury & Telford Hospital NHS Trust Public Participation August Update
- q. Police Safer Neighbourhood Team Newsletter August 2022

25. Agenda items for next Town Council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

26. Date of next meeting

To **NOTE** that the next Town Council Meeting will be held on 6th October 2022 at 7.00pm at the Guildhall.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it will be **PROPOSED**, **SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

27. Christmas Lights Display

- a. To consider quotations for new column lights for the Gaskell corner.
- b. To consider quotations for the installation of the town's Christmas Lights.

28. 2 Burgage Way

To consider progress with the sale of 2 Burgage Way

29. Legal Matter

To consider recent correspondence.

30. Complaint

To consider a complaint.