



Much Wenlock Town Council

Corn Exchange
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Much Wenlock
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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council's **FINANCE & ASSET MANAGEMENT COMMITTEE** will be held at **7.00 pm** on **Tuesday, 24th January 2023** at the **Corn Exchange**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

Regards

Trudi Barrett
Town Clerk

Date of issue: 18th January 2023

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 2018.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Apologies

To receive apologies for absence.

2. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

3. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

4. Minutes

To resolve to approve the minutes of a meeting of the Finance & Asset Management Committee held on 22nd November 2022.

5. Town Clerk's report

To receive a report from the Town Clerk on action taken since the last meeting.

6. Financial Reports and Payments

- a. To note a report from the Responsible Financial Officer.
- b. To note the balance sheet as at 31st December 2022.
- c. To note the income and expenditure to 31st December 2022.
- d. To review and approve bank reconciliations to 31st December 2022.
- e. To consider and approve payments from 23rd November 2022 to date (to follow).

7. Interim Internal Audit

To review the Interim Internal Audit report from the inspection carried out on 16th January 2023.

8. Financial Risk Assessment

To review and approve the Council's Financial Risk Assessment.

9. Corn Exchange – Gate Brackets

To note that a concern has been raised about the gate brackets at the front of the Corn Exchange and to consider any action necessary.

10. The Guildhall Project – Renovation and Future Use

- a. To note that repairs to the beam at the rear of the Guildhall have been carried out and that the contractors will return to infill the gaps to the render panel around the new beam with lime plaster.
- b. To receive a report on the meeting with Greenwood Projects held on 10th January 2023.

11. Olympian Trail Interpretation Panels

To note an update from Councillor Themans on the Olympian Trail interpretation panel at the Gaskell corner and to consider replacement of this and the other similar panels.

12. Date of next meeting

To note that the next meeting will be held on Tuesday, 21st March 2023 at 7.00pm at the Corn Exchange.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

13. Pension Actuarial Valuation

To note the Shropshire County Pension Fund Actuarial Valuation for the Town Council.

14. 2 Burgage Way

To review progress with the sale of 2 Burgage Way, consider and approve any documentation required.

15. 10 High Street

To note the situation with regard to refurbishment work at 10 High Street and to consider how to progress.

16. Legionella Monitoring

To consider quotations for legionella risk monitoring at the Guildhall.

17. St Mary's Toilets

To consider options and quotations for reconfiguring the public toilets in St Mary's car park.

18. Kingfisher Visitor Guide

To consider an advertisement in the 2023 Kingfisher Shropshire Guide.