



# Much Wenlock Town Council

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**Town Clerk: Trudi Barrett BA (Hons)**

## Meeting arrangements

Best efforts will be made to make the meeting accessible remotely via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting. The link to the meeting is here:

<https://us02web.zoom.us/j/84587738990?pwd=VG1aVWdCWDFpM0hzTUJkdtWmQrZz09>

Meeting ID: 845 8773 8990

Passcode: 061385

**NOTICE IS HEREBY GIVEN** that a meeting of Much Wenlock Town Council will be held at **The Guildhall**, Wilmore Street, Much Wenlock commencing at **7 pm** on Thursday **2<sup>nd</sup> February 2023** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....

Trudi Barrett BA (Hons)

Town Clerk

Date: 26<sup>th</sup> January 2023

# A G E N D A

## FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

### 1. Chairman's welcome

Chairman's welcome and overview of recent activities.

### 2. Apologies

To receive apologies for absence.

### 3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

### 4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

### 5. Public Session

At the discretion of the Chairman, members of the public, who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

### 6. Policing

To receive a report from the Local Policing Team.

### 7. Shropshire Council Report

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock.

## **8. Minutes**

- a. To approve and adopt the minutes of the Town Council meeting held on 5<sup>th</sup> January 2023.
- b. To adopt the minutes of the Planning & Environment Committee meeting held on 29<sup>th</sup> November 2022.
- c. To adopt the minutes of the Finance & Asset Management Committee meeting held on 22<sup>nd</sup> November 2022.

## **9. Town Clerk's Report**

To receive a written report from the Town Clerk.

## **10. Interim Internal Audit Report**

To note the Interim Internal Audit Report from the inspection carried out on 16<sup>th</sup> January 2023.

## **11. The Guildhall Renovation**

- a. To note that a meeting was held with Greenwood Projects on 10<sup>th</sup> January to discuss the Architectural Heritage Fund grant and next steps.
- b. To approve submission of a grant application for further funding for the feasibility study to the National Heritage Lottery Fund.

## **12. Annual Town Meeting – 9<sup>th</sup> March 2023**

To note that the Annual Town Meeting will be held on Thursday, 9<sup>th</sup> March at the Priory Hall and to consider and agree the format of the meeting.

## **13. Windmill Hill – Designation as Local Nature Reserve**

- a. To resolve to request that Shropshire Council delegate power to Much Wenlock Town Council to enable the designation of Windmill Hill as a Local Nature Reserve.
- b. To resolve to agree to the principle of a Local Nature Reserve Agreement between the Windmill Trust, Wenlock Estates and Much Wenlock Town Council.
- c. To resolve that Tony Jones and John Box, Trustees of Much Wenlock Windmill Trust, be given authority to begin the process of drafting the Nature Reserve Agreement, for discussion between Wenlock Estates, Much Wenlock Town Council and Much Wenlock Windmill Trust.
- d. To review and approve location and other plans drawn up by Shropshire Wildlife Trust to support the designation of Windmill Hill as a Local Nature Reserve.

## **14. New Electric Vehicle Charging Points in Much Wenlock**

To note that Shropshire Council are installing 6 new electric vehicle charging points in St Mary's Lane car park and 6 new charging points in Falcon's Court car park and that the parking spaces will be restricted to electric charging vehicles only.

## **15. Shropshire Council Proposals to Charge for Road Closures**

To consider draft proposals from Shropshire Council to charge for road closure applications.

## **16. Draft Shropshire Local Plan Review 2016 - 2038**

To note an update on the Examination in Public of the Draft Shropshire Local Plan.

## **17. Coronation of His Majesty King Charles III**

- a. To note that the coronation of His Majesty King Charles III will take place on Saturday, 6<sup>th</sup> May 2023 and that an additional bank holiday has been proclaimed on Monday, 8<sup>th</sup> May 2023 in honour of the event.
- b. To consider how the coronation might be marked in Much Wenlock.

## **18. Voters in England to show ID at Polling Stations from May 2023**

To note that from 4<sup>th</sup> May 2023 voters in England will need to show photo ID to vote at polling stations in some elections.

## **19. Consultation**

To consider a response to the following consultation:

- a. Shropshire Council revision to Extremely Hazardous Routes Policy (home-to-school transport policy on unsafe walking routes for school children) – deadline for response 10<sup>th</sup> February 2023.
- b. Shropshire Council Draft Sustainable Affordable Warmth Strategy – deadline for response 5<sup>th</sup> March 2023.
- c. Draft Ironbridge Gorge World Heritage Site Supplementary Planning Document – deadline for response 20<sup>th</sup> February 2023.

## **20. Correspondence**

To note the following items, which have been emailed to Members:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Press releases from Shropshire Council
- d. Rural Bulletins from the Rural Services Network
- e. Information from the RSN Rural Market Town Group
- f. Police Neighbourhood Matters alerts
- g. Notification of Shrewsbury & Telford Hospital NHS Trust news and events
- h. South Shropshire Climate Action Newsletter January 2023
- i. TREES (Together Reducing & Ending Exploitation in Shropshire) Newsletter Winter 2023
- j. Letter from Shropshire Council regarding 'Warp It' scheme and other climate action information.
- k. Shropshire Council Leader's Update – January 2023 Levelling Up Funding

## **21. Agenda items for next Town Council meeting**

Members are invited to suggest items for inclusion on the agenda for the next meeting.

## **22. Date of next meeting**

To **NOTE** that the next Town Council Meeting will be held on Thursday, 2<sup>nd</sup> March 2023 at 7.00pm at the Guildhall.

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## **Public Bodies (Admission to Meetings) Act 1960**

Pursuant to Section 1(2) of the above Act it will be **PROPOSED, SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

## **23. 2 Burgage Way**

To review and approve any necessary documentation associated with the sale.

## **24. Gaskell Recreation Ground**

To consider proposals concerning the Gaskell Recreation Ground.