

MONTH	MINUTE NUMBER	RESOLUTION	TASK COMPLETE	COMMENT
May 2021	22	Defer consideration of the Council's policies relating to data protection to a future meeting.	In progress	Privacy notice approved 12 th May 2022. Other policies to follow.
Sept 2021	15	Invite community activists to an introductory workshop in order to explore a Council and community-wide approach to climate change.	Pending	
Dec 2021	20a.iv	To check the Council's VAT position with regard to the Guildhall project.	Pending	Advice obtained from NALC – clarity on proposals for Guildhall needed to determine VAT implications.
June 2022	13	Continue to check the EiP website for updates	Ongoing	
July 2022	15	Support the 20's Plenty campaign in principle and invite a speaker to a forthcoming Council meeting.	Yes	Speaker to attend Planning & Environment Committee meeting on 31 st Jan.
October 2022	6b	Mayor and Clerk to draft a procedure for making CCTV footage available to the police.	In progress	Information obtained from Shifnal Town Council.
	6c	Carry out further research and explore options for upgrading or replacing the Council's current CCTV system.	In progress	Meeting held with ORP Surveillance, quotation awaited. Contact made with PCC and Community Safety Partnership re funding.
	13	Contributions towards strategic plan from committees to be collated by the Clerk for further consideration by Councillors.	Yes	Working group set up to develop further.
	24	Accept the offer from HSBC to hold pop-up sessions and to make arrangements.	Yes	Drop-in session arranged by Library Service for Thursday, 9 th March.
Dec 2022	10	Check whether the Christmas lights contractor might fit a new rope to the flagpole at the Guildhall when removing the Christmas lights	Yes	New rope fitted to flagpole.
Jan 2023	8	Agreed in principle to support movement towards the designation of the Windmill Field as a Local Nature Reserve.	Yes	Windmill Trust advised. Further decisions on agenda for 2 nd February.
	11	Amend the Code of Conduct to correct an omission in Table 2: Other Registrable Interests.	Yes	
	12	Approve the budget for 2023/24	Yes	Publicised in Wenlock Herald and on Town Council website
	13	Set up a Strategic Plan working group	Yes	Meeting arranged
	14	Accept the grant award of £12,000 from the Architectural Heritage Fund towards a viability study for the Guildhall.	Yes	
	15	Thank Prof Barrow for his response and advise that the Council would be monitoring progress with WSP and other contractors.	Yes	

Other activities:

- Liaison with estate agent and solicitor regarding sale of 2 Burgage Way
- Piece written for Feb Wenlock Herald
- Meeting with Greenwood Projects on 10th January
- Internal audit on 12th January
- Meeting with members of the Windmill Trust on 25th January

Trudi Barrett
Town Clerk