



## Much Wenlock Town Council

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**Town Clerk: Trudi Barrett BA (Hons)**

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council's **FINANCE & ASSET MANAGEMENT COMMITTEE** will be held at **7.00 pm** on **Tuesday, 21<sup>st</sup> March 2023** at the **Corn Exchange**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

Regards

Trudi Barrett  
Town Clerk

Date of issue: 15<sup>th</sup> March 2023

## A G E N D A

### FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 2018.

**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

#### **1. Apologies**

To receive apologies for absence.

#### **2. Disclosure of pecuniary interests**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

#### **3. Dispensations**

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

#### **4. Minutes**

To resolve to approve the minutes of a meeting of the Finance & Asset Management Committee held on 24<sup>th</sup> January 2023.

#### **5. Town Clerk's report**

To receive a report from the Town Clerk on action taken since the last meeting.

#### **6. Financial Reports and Payments**

- a. To note a report from the Responsible Financial Officer.
- b. To note the balance sheet as at 28<sup>th</sup> February 2023.
- c. To note the income and expenditure to 28<sup>th</sup> February 2023.
- d. To review and approve bank reconciliations to 28<sup>th</sup> February 2023.
- e. To consider and approve payments from 25<sup>th</sup> January 2023 to date (to follow).

**7. Proposed Virement of Funds and Movement to Earmarked Reserves**

To consider and approve virements and movements to earmarked reserves.

**8. Review of Town Council Banking Arrangements**

To consider recommendations from the RFO with regard to the Council's banking arrangements.

**9. Corn Exchange – Gate Brackets**

To note that the gate brackets at the front of the Corn Exchange have been removed and to consider a request for a replacement handle.

**10. The Guildhall Project – Renovation and Future Use**

To note an update on progress

**11. Guildhall Opening on Saturday 6<sup>th</sup> and Sunday, 7<sup>th</sup> May 2023**

To consider whether to open the Guildhall to the public on Saturday, 6<sup>th</sup> May, the day of the coronation of King Charles III, and on Sunday, 7<sup>th</sup> May 2023.

**12. Cemetery Fees 2023/24**

To review and approve cemetery fees from April 2023 for 2023/24.

**13. Request for Memorial to Alice Glaston**

To consider a request from members of the public for a memorial to Alice Glaston, an 11 year old girl buried in the churchyard who may have been hanged.

**14. Date of next meeting**

To note that the next meeting will be held on Tuesday, 23<sup>rd</sup> May 2023 at 7.00pm at the Corn Exchange.

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***PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960***

***Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.***

**15. Replacement Street Light for High Causeway**

To consider the installation of a replacement street light on High Causeway.

**16. Additional Street Lighting for Pinefields Footpath**

To note the cost of additional bollard lighting for the Pinefields footpath and to consider a contribution towards the cost from the Town Council.

**17. Linden Lodge Property Report**

To review the most recent property report for Linden Lodge dated 25<sup>th</sup> January 2023.

**18. 2 Burgage Way**

To review progress with the sale of 2 Burgage Way.

**19. 10 High Street**

To consider quotations for the refurbishment of 10 High Street and agree how to proceed.

**20. Cemetery Chapel**

To consider quotations for work required to the cemetery chapel, lychgate and boundary wall and agree how to proceed.