



Much Wenlock Town Council

Corn Exchange
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Much Wenlock
Shropshire
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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council's **FINANCE & ASSET MANAGEMENT COMMITTEE** will be held at **7.00 pm** on **Tuesday, 24th October 2023** at the **Guildhall**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

Regards

Trudi Barrett
Town Clerk

Date of issue: 18th October 2023

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 2018.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Apologies

To receive apologies for absence.

2. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

3. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

4. Minutes

To approve the minutes of a meeting of the Finance & Asset Management Committee held on 26th September 2023.

5. Town Clerk's report

To receive a report from the Town Clerk on action taken since the last meeting.

6. Financial Reports and Payments

- a. To consider a report from the Responsible Financial Officer.
- b. To note the balance sheet as at 30th September 2023.
- c. To note the income and expenditure to 30th September 2023.
- d. To review and approve bank reconciliations to 30th September 2023.
- e. To consider and approve payments from 27th September 2023 to date (to follow).

7. 2024/25 Budget

To consider the first draft of the 2024/25 budget.

8. Guildhall Project

To note that a meeting with the consultants Greenwood Projects, Lathams and Focus is scheduled for 25th October and to consider any relevant matters.

9. Guildhall – Report on Oak Pillars (to follow)

To consider a report from the Senior Conservation Officer & Technical Specialist at Shropshire Council on the oak pillars at the front of the Guildhall.

10. Grant Awards

- a. To consider and agree grant awards to local organisations.
- b. To approve a donation of £250 to the Wenlock Herald to support publication of the Town Council's regular contribution to the magazine.

11. Roundel Art Features

To consider a proposal from a resident for relocating the roundel art features currently located at the rear of the Corn Exchange.

12. Date of next meeting

To note that the next meeting will be held on Tuesday, 21st November 2023 at 7.00pm at the Corn Exchange.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

13. Rental of 10 High Street

To consider an update.

14. Public Toilets

To consider an update.

15. Christmas Lights

To consider the purchase and installation of replacement lights for the tree adjacent to Back Lane car park.

16. Gaskell Recreation Ground

To consider correspondence from Shropshire Council regarding the Gaskell Recreation Ground.

17. Much Wenlock Museum

- a. To review the Museum Lease.
- b. To consider a report on Much Wenlock Museum arising from the meeting with Shropshire Council.