



Much Wenlock Town Council

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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of Much Wenlock Town Council will be held at **The Guildhall**, Wilmore Street, Much Wenlock commencing at **7 pm** on Thursday **9th November 2023** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....
Trudi Barrett BA (Hons)
Town Clerk

Date: 30th October 2023

Meeting arrangements

Best efforts will be made to make the meeting accessible remotely via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting. The link to the meeting is here:

<https://us02web.zoom.us/j/83954277020?pwd=K0VSbURmSmVYT25yOXA4dWINSURsQT09>

Meeting ID: 839 5427 7020
Passcode: 930255

AGENDA

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

Chairman's welcome and overview of recent activities.

2. Apologies

To receive apologies for absence.

3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Public Session

At the discretion of the Chairman, members of the public, who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

6. Policing

To receive a report from the Local Policing Team.

7. Shropshire Council Report

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock.

8. Minutes

- a. To approve and adopt the minutes of the Town Council meeting held on 5th October 2023.
- b. To adopt the minutes of the Planning & Environment Committee meeting held on 5th September 2023.
- c. To adopt the minutes of the Finance & Asset Management Committee meeting held on 26th September 2023.
- d. To adopt the minutes of the HR Committee meeting held on 25th July 2023.

9. Town Clerk's Report

To receive a written report from the Town Clerk.

10. The Guildhall Project

To receive a verbal report on progress with the Guildhall project.

11. Neighbourhood Plan Review

- a. To receive an update on the Neighbourhood Plan review.
- b. To consider the initial desk-based review document prepared by Alison Eardley, including recommendations for areas where changes are required and next steps.
- c. To consider next steps.

12. Recent Flood Event

To review the circumstances and management of the flooding in the town on 20th October caused by Storm Babet.

13. Traffic Management

To consider a proposal to alleviate traffic problems in Much Wenlock and funds available from the cancellation of the HS2 project.

14. Allocation of Monies from Community Levy Allocation

To consider spending a portion of the Community Levy monies held by the Town Council, and already allocated by the Town Council for use on the Gaskell Recreation Ground, for refurbishment of the floor of the 'matchroom' at the Bowling Club.

15. Boundary Review

To note the final recommendations for Shropshire for future electoral arrangements from the Local Government Boundary Commission for England.

16. Remembrance Events 2023

To receive information about Remembrance events in the town this year.

17. Christmas Lights Switch-on

To review arrangements for the Christmas Lights Switch-on event on Thursday, 23rd November 2023.

18. 2023 Much Wenlock Christmas Tree and Nativity Crib Festival

To consider participation in the Holy Trinity Church Christmas Tree and Nativity Crib Festival from 2nd to 10th December 2023.

19. Christmas Office Closure

To agree the dates of the office closure for the Christmas period.

20. 'Made in Shropshire' Markets 2024

To consider for approval the following dates for 'Made in Shropshire' markets for 2024: Saturdays 20th April, 15th June, 17th August and 26th October.

21. SALC AGM

To receive a report from the SALC AGM, held on 3rd November 2023.

22. STAR Housing AGM

To receive a report from the STAR Housing AGM, held on 12th October 2023.

23. HSBC Pop-up Bank

To consider correspondence from HSBC Bank regarding further pop-up banking sessions in Much Wenlock.

24. Consultation

To consider a response to the following consultation:

- a. Dog Fouling and Stray Dogs: Public Space Protection Order (PSPO), from 26th October to 21st December 2023.
- b. Use of Leisure Facilities – survey for individual responses by 30th November 2023.

25. Correspondence

To note the following items, which have been emailed to Members:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Press releases from Shropshire Council
- d. Rural Bulletins from the Rural Services Network
- e. Information from the RSN Rural Market Town Group
- f. VCSA newsletters
- g. News from Shrewsbury and Telford Hospital NHS Trust
- h. Safer Neighbourhood Team Newsletter
- i. Information from South Shropshire Climate Action
- j. Shropshire Council Streetscene update
- k. Friendly Bus News

26. Agenda items for next Town Council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

27. Date of next meeting

To **NOTE** that the next Town Council Meeting will be held on Thursday, 7th December 2023 at 7.00pm at the Guildhall.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it will be **PROPOSED, SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

28. Public Toilets

To consider an update on the public toilets at St Mary's Lane and the applicable exemption for the procurement process.

29. 10 High Street

To receive an update on progress.