

MUCH WENLOCK TOWN COUNCIL

Minutes of a
HR COMMITTEE MEETING
held at the Corn Exchange, Much Wenlock
at 6.15pm on Tuesday, 24th October 2023

Present: Councillors David Fenwick (in the chair), John O’Dowd and Marcus Themans
In attendance: Trudi Barrett – Town Clerk

1. Apologies

Councillor Daniel Thomas – family commitment.

2. Disclosure of Pecuniary Interests

Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members’ Interests maintained by the Monitoring Officer.

3. Dispensations

None requested.

4. Minutes

It was RESOLVED to approve the minutes of the HR Committee meeting held on 25th July 2023.

5. Rescheduled Meeting

Members noted that the HR Committee meeting scheduled for 10th October had been moved to 24th October 2023.

6. Increase in National Living Wage

Members noted that the National Living Wage for over-23s would rise to at least £11 per hour from April 2024 and that confirmation of the exact figure was awaited from Government.

It was RESOLVED to increase the salaries of those employees not covered by the Local Government pay scale by the same percentage as the increase in minimum wage, when agreed, from April 2024.

7. 2023/24 Local Government Pay Claim

Members noted that a final decision on the 2023/24 Local Government pay claim was still awaited.

8. Next Meeting

- a. Members noted that the next scheduled meeting would be held on Tuesday, 13th February 2024 at the Corn Exchange.
- b. **It was RESOLVED to provisionally schedule an additional meeting for Tuesday, 21st November at 6.15pm in the Corn Exchange.**

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it was **PROPOSED, SECONDED** and **RESOLVED** that due to the confidential nature of the business to be transacted the public and press should not be present.

9. Probationary Period

Members noted satisfactory completion of the probationary period and **RESOLVED to confirm the permanent appointment of Mandy Baker as Corn Exchange and Guildhall cleaner for the Town Council.**

10. Staff Appraisals

Members considered arrangements for staff appraisals and **RESOLVED to proceed as outlined by the Clerk.**

The meeting closed at 6.45pm.

Signed:Chairperson

Date: