



Much Wenlock Town Council

Corn Exchange
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Much Wenlock
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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council's **FINANCE & ASSET MANAGEMENT COMMITTEE** will be held at **7.00 pm** on **Tuesday, 23rd January 2024** at the **Corn Exchange**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

Regards

Trudi Barrett
Town Clerk

Date of issue: 17th January 2024

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 2018.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Apologies

To receive apologies for absence.

2. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

3. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

4. Minutes

To approve the minutes of a meeting of the Finance & Asset Management Committee held on 7th December 2023.

5. Town Clerk's report

To receive a report from the Town Clerk on action taken since the last meeting.

6. Financial Reports and Payments

- a. To consider a report from the Responsible Financial Officer.
- b. To note the balance sheet as at 31st December 2023.
- c. To note the income and expenditure to 31st December 2023.
- d. To review and approve bank reconciliations to 31st December 2023.
- e. To consider and approve payments from 22nd November 2023 to date (to follow).

7. Internal Audit

To review the outcome of the interim internal audit carried out on 18th January and to consider any matters arising.

8. Guildhall Project

- a. To receive an update on the Guildhall project and consider any action required.
- b. To consider the Structural Engineer's Report on the Guildhall, carried out as part of the viability appraisal for the Guildhall project.
- c. To consider the Mechanical and Electrical Engineer's Report on the Guildhall, carried out as part of the viability appraisal for the Guildhall project.

9. Public Toilets

- a. To consider an update on outstanding work to the public toilets at St Mary's car park.
- b. To note progress with proposed work to the public toilets at Queen Street.

10. Car Park at the rear of the Corn Exchange

To review operation of the car park at the rear of the Corn Exchange following changes to the restricted parking hours.

11. Part-night Street Lighting

To note that the renewal date for the street lighting energy contract is March not January, as previously stated, and that the review of part-night lighting will therefore be included on the agenda of the Finance & Asset Management Committee meeting in March.

12. Christmas Lights

To review the 2023 Christmas lights display and consider replacement equipment and remedial work required.

13. Walkers are Welcome

To consider correspondence from the Much Wenlock Walkers are Welcome group about the winding up of the local committee and the requests for financial support for continued affiliation to the national body 'Walkers are Welcome' and website hosting.

14. Date of next meeting

To note that the next meeting will be held on Tuesday, 19th March 2024 at 7.00pm at the Corn Exchange.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

15. Lighting for TBC Office in Corn Exchange

To consider quotations for replacement lighting in the TBC office at the Corn Exchange.

16. Rental of 10 High Street

To consider an update on rental of 10 High Street.

17. Gaskell Recreation Ground

To consider any response from Shropshire Council regarding land adjacent to the Gaskell Recreation Ground.

18. Much Wenlock Museum

To consider further information received from Shropshire Council regarding Much Wenlock Museum.