



# Much Wenlock Town Council

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**Town Clerk: Trudi Barrett BA (Hons)**

**NOTICE IS HEREBY GIVEN** that a meeting of Much Wenlock Town Council will be held at **The Guildhall**, Wilmore Street, Much Wenlock commencing at **7 pm** on Thursday **8<sup>th</sup> February 2024** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....  
Trudi Barrett BA (Hons)  
Town Clerk

Date: 1<sup>st</sup> February 2024

## Meeting arrangements

Best efforts will be made to make the meeting accessible remotely via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting. The link to the meeting is here:

<https://us02web.zoom.us/j/82367018131?pwd=UHlyTXpzQW9naDlnT0dweWYwbFZEdz09>

Meeting ID: 823 6701 8131  
Passcode: 967128

# AGENDA

## FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

### 1. Chairman's welcome

Chairman's welcome and overview of recent activities.

### 2. Apologies

To receive apologies for absence.

### 3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

### 4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

### 5. Public Session

At the discretion of the Chairman, members of the public, who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

### 6. Policing

To receive a report from the Local Policing Team.

## **7. Shropshire Council Report**

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock.

## **8. Minutes**

- a. To approve and adopt the minutes of the Town Council meeting held on 11<sup>th</sup> January 2024.
- b. To adopt the minutes of the Planning & Environment Committee meeting held on 5<sup>th</sup> December 2023.
- c. To adopt the minutes of the Finance & Asset Management Committee meeting held on 21<sup>st</sup> November 2023.

## **9. Town Clerk's Report**

To receive a written report from the Town Clerk.

## **10. Interim Internal Audit**

To note that the Interim Internal Audit was carried out 18<sup>th</sup> January 2024, reviewed by the Finance & Asset Management Committee on 23<sup>rd</sup> January, and that the auditor had raised no concerns.

## **11. The Guildhall Project**

To receive a verbal report on progress with the Guildhall project.

## **12. Neighbourhood Plan Review**

To receive an update on the Neighbourhood Plan review process and consider next steps.

## **13. Shropshire Local Plan Review**

To receive an update on the Shropshire Local Plan Review and to consider any action required at this stage.

## **14. Car Parking Charges**

To note that Shropshire Council's Cabinet has agreed to increase car parking charges from 1<sup>st</sup> April 2024 and to consider any response from the Town Council.

## **15. Correspondence**

To note the following items, which have been emailed to Members:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Press releases from Shropshire Council
- d. Rural Bulletins from the Rural Services Network
- e. Information from the RSN Rural Market Town Group
- f. VCSA newsletters
- g. News from Shrewsbury and Telford Hospital NHS Trust
- h. Listing of events at The Edge Arts Centre
- i. Information on Shropshire Council Flood Grants
- j. Zero Carbon Shropshire Green News January 2024
- k. South Shropshire Climate Action Newsletters January and February 2024
- l. Press release: Kyle Gordon confirmed as next Chief Constable for West Mercia Police
- m. Healthwatch Shropshire Press Release: Data Review of GP Appointments
- n. Shropshire Council: Lezley's Leader Update January 2024

## **16. Agenda items for next Town Council meeting**

Members are invited to suggest items for inclusion on the agenda for the next meeting.

## **17. Date of next meeting**

To **NOTE** that the next Town Council Meeting will be held on Thursday, 7<sup>th</sup> March 2024 at 7.00pm at the Guildhall.

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## **Public Bodies (Admission to Meetings) Act 1960**

Pursuant to Section 1(2) of the above Act it will be **PROPOSED**, **SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

## **18. 10 High Street**

To receive an update on progress with letting the premises and consider any action required.

## **19. Public Toilets**

To consider options for cleaning and maintenance of the public toilet facilities.