



Much Wenlock Town Council

Corn Exchange
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Much Wenlock
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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council's **FINANCE & ASSET MANAGEMENT COMMITTEE** will be held at **7.00 pm** on **Tuesday, 21st May 2024** at the **Corn Exchange**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

Regards

Trudi Barrett
Town Clerk

Date of issue: 15th May 2024

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 2018.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Apologies

To receive apologies for absence.

2. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

3. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

4. Minutes

To approve the minutes of a meeting of the Finance & Asset Management Committee held on 19th March 2024.

5. Town Clerk's report

To receive a report from the Town Clerk on action taken since the last meeting.

6. Financial Reports and Payments

- a. To consider a report from the Responsible Financial Officer.
- b. To note the balance sheet as at 30th April 2024.
- c. To note the income and expenditure to 30th April 2024.
- d. To review and approve bank reconciliations to 30th April 2024.
- e. To consider and approve payments from 20th March 2024 to date.

7. Rural Market Town Group

To consider continuing membership of the Rural Market Town Group at a cost of £100 + VAT p.a.

8. Guildhall

To receive an update on the Guildhall project and consider any action required.

9. Public Toilets

To note recent vandalism and receive an update on the public toilets.

10. Car Park at the rear of the Corn Exchange

- a. To receive an update on car parking at the rear of the Corn Exchange
- b. To consider a verbal report on discussions with a parking management company in relation to the car park at the rear of the Corn Exchange.

11. Street Lighting

- a. To note that the planned conversion of SON lighting to LED has been delayed due to an oversight on the part of the contractor and will be scheduled in as soon as possible.
- b. To note that the Council's contact at E.ON Highways Lighting will be retiring at the end of July and that a new appointment has been made.
- c. To note that new lighting has been installed on the footpath from Pinefields Close to Victoria Road by STAR Housing and to consider arrangements for energy costs and maintenance.

12. Date of next meeting

To note that the next meeting will be held on Tuesday, 23rd July 2024 at 7.00pm at the Corn Exchange (to be confirmed at full Council meeting on 16th May 2024).

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

13. Summer Floral Arrangements

To consider arrangements for town floral arrangements.

14. Cemetery Chapel

To consider outstanding work to repair the cemetery chapel porch.

15. Much Wenlock Library

To consider information about the budget and operation of Much Wenlock Library.