



Much Wenlock Town Council

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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that an extraordinary meeting of Much Wenlock Town Council's **HR COMMITTEE** will be held at **6.00pm** on **Tuesday, 14th May 2024** at the **Corn Exchange**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

DM Thomas

Signed:
Councillor Daniel Thomas
Chair

Date of issue: 9th May 2024

A G E N D A

1. Apologies

To receive apologies for absence.

2. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

3. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk, and received prior to the meeting.

4. Minutes

To approve the minutes of the extraordinary HR Committee meeting held on 17th April 2024.

5. Next Meeting

To note that the date of the next meeting will be set at the Annual Town Council meeting in May.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED** and **RESOLVED** that the public and press should not be present.

6. Vacancy for Responsible Financial Officer

To consider applications for the position of RFO and agree interview arrangements.

7. Staffing Matters

To consider other urgent staffing matters.

Committee members: Councillors David Fenwick, John O'Dowd, Marcus Themans, Daniel Thomas