

# MUCH WENLOCK TOWN COUNCIL

Minutes of a  
**HR COMMITTEE MEETING**  
held at the Corn Exchange, Much Wenlock  
at 6.00 pm on Tuesday, 13<sup>th</sup> February 2024

**Present:** Councillors David Fenwick, Marcus Themans and Daniel Thomas (in the chair)

**In attendance:** Trudi Barrett – Town Clerk

**1. Apologies**

Councillor O’Dowd – unwell.

**2. Disclosure of Pecuniary Interests**

Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members’ Interests maintained by the Monitoring Officer.

**3. Dispensations**

None requested.

**4. Minutes**

**It was RESOLVED to approve the minutes of the HR Committee meeting held on 14<sup>th</sup> December 2023.**

**5. Next Meeting**

Members noted that the date of the next meeting would be set at the Annual Town Council meeting in May.

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**Public Bodies (Admission to Meetings) Act 1960**

Pursuant to Section 1(2) of the above Act it was **PROPOSED, SECONDED** and **RESOLVED** that due to the confidential nature of the business to be transacted the public and press should not be present.

**6. Review of Staff Appraisals**

Members noted that annual appraisals had been completed for all employees. Members reviewed the appraisal records and received a verbal report from the Town Clerk. **It was RESOLVED to approve all employee appraisals.**

Signed: .....Chairperson

Date: .....