

TRANSPORT WORKING GROUP

TERMS OF REFERENCE	
Membership	Members of the Town Council Selected members of the public with relevant interest and expertise, approved by the Town Council
Authority	Local Government Act 1972, Sections 101 – 106
Conditions	<p>The working group is appointed by the Town Council and will function within the conditions outlined in these Terms of Reference.</p> <p>The working group will elect its own Chair, who will be a Town Councillor, and set its own meeting dates and will report directly to the Town Council at regular intervals.</p> <p>The working group may be disbanded or reformed by the Town Council at any time.</p> <p>The existence, composition and Terms of Reference of the working group will be reviewed annually at the Annual Town Council meeting.</p> <p>Day to day operations of the working group will be overseen by the Planning & Environment Committee but any significant or strategic decisions must be approved by the full Town Council.</p>
Restrictions	The working group has delegated authority to work within the responsibilities outlined below.

	Responsibilities	Power
1	To review the layout and operation of the current road network and other local transport issues within and surrounding Much Wenlock town centre.	Group to have the power to delegate to the Town Clerk.
2	With the agreement of the Town Council, to liaise with organisations (eg Shropshire Council, Police, developers) or individuals with knowledge or expertise relevant to the activities of the working group on behalf of the Town Council.	
3	To undertake tasks which may include consultation, data collection or scheme assessment on behalf of the Town Council.	
4	To report regularly to the Town Council on progress and matters arising.	
5	To provide information to the Town Council and to suggest options for changes to the road network to improve provision and operation for vehicles and pedestrians.	
6	To contribute to the development of the Town Council's Strategic Plan.	

	Costs
	The Town Council will pay the reasonable, pre-authorised costs of the working group. Time and local travel costs will be donated free of charge by members of the working group.