



# Much Wenlock Town Council

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**Town Clerk: Trudi Barrett BA (Hons)**

## Meeting arrangements

Best efforts will be made to make the meeting accessible via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting. The link to the meeting is here:

<https://us02web.zoom.us/j/88424072831?pwd=nfLfdl1cLSTySDVbUUUEbVtYwQvQO10.1>

Meeting ID: 884 2407 2831

Passcode: 857666

**NOTICE IS HEREBY GIVEN** that a meeting of the above-named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7.00 pm** on Thursday, **11<sup>th</sup> July 2024** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....

Trudi Barrett BA (Hons)

Town Clerk

Date: 3<sup>rd</sup> July 2024

# AGENDA

## FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

### 1. Chairman's welcome

### 2. Apologies

To receive apologies for absence.

### 3. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

### 4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

### 5. Public session

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

## **6. Police Matters**

- a. To receive a written update from the local policing team.
- b. To consider correspondence from Inspector Kelly following up his attendance at the June Council meeting.
- c. To review policing priorities.
- d. To note that the Police & Crime Commissioner has issued his annual Town and Parish Council survey and to consider a response by the deadline of 5<sup>th</sup> August 2024.

## **7. Shropshire Council report**

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock.

## **8. Much Wenlock Christmas Fayre 2024**

To welcome representatives from the Much Wenlock Christmas Fayre Committee who will provide information on arrangements for the 2024 Christmas Fayre.

## **9. Minutes**

- a. To approve and adopt the minutes of the Town Council meeting held on 13<sup>th</sup> June 2024.
- b. To adopt the minutes of a Planning & Environment Committee meeting held on 4<sup>th</sup> June 2024.
- c. To adopt the minutes of a HR Committee meeting held on 14<sup>th</sup> May 2024.

## **10. Town Clerk's report**

To receive a written report from the Town Clerk.

## **11. Code of Conduct and Register of Interests**

- a. To remind Councillors of the obligations of Much Wenlock Town Council's Code of Conduct, which applies to all Town Councillors.
- b. To remind Councillors of the need to review and update their registers of pecuniary and other registrable interests if their circumstances change.

## **12. Rescission of Previous Resolution**

In accordance with Standing Order no. 7a, and at the request of three councillors, to consider and approve rescission of the following decision taken at the Council meeting on 13<sup>th</sup> June 2024, minute 22, as the installation of the puffin crossing commenced on 1<sup>st</sup> July and the letter would no longer be appropriate:

“to write to Mark Barrow, Director of Place, at Shropshire Council, to express the Council's dismay at the confusion and mis-information about the installation of the puffin crossing.”

## **13. The Guildhall Project**

To receive an update on the Guildhall Project.

## **14. Possible Police & Crime Commissioner (PCC) Funding for CCTV**

To consider correspondence from the Police & Crime Commissioner's office regarding possible funding for CCTV.

## **15. CCTV Policy and Procedure**

To consider and approve a new CCTV Policy and Procedure and associated documentation for the Council's use of CCTV.

## **16. Neighbourhood Plan Review**

To receive an update on the Neighbourhood Plan Review.

## **17. Shropshire Local Plan Review**

To receive an update on the Shropshire Local Plan Review.

## **18. VE Day Commemoration 2025**

To give initial consideration to commemoration of the 80<sup>th</sup> anniversary of VE Day on 8<sup>th</sup> May 2025.

## **19. Correspondence**

To note the following items, which have been emailed to Members:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Press releases from Shropshire Council

- d. Rural Bulletins from the Rural Services Network
- e. VCSA Shropshire newsletters
- f. South Shropshire Climate Action Group and Zero Carbon Shropshire joint July 2024 Newsletter
- g. The Rural Services Network Rural Funding Digest June 2024
- h. Selected Neighbourhood Matters alerts.
- i. 'Our News' Newsletter for Neighbourhood Watch supporters July 2024
- j. Results of Windmill Hill Orchid Count 2024
- k. Friendly Transport Service July newsletter
- l. Mailings from The Edge Cinema

**20. Agenda items for next Town Council meeting**

Members are invited to suggest items for inclusion on the agenda for the next meeting.

**21. Date of next meeting**

To note that the next meeting will be held on Thursday, 5<sup>th</sup> September at 7.00pm at the Guildhall, Wilmore Street, Much Wenlock.

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**Public Bodies (Admission to Meetings) Act 1960**

Pursuant to Section 1(2) of the above Act it will be **PROPOSED**, **SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

**22. 10 High Street**

To receive an update on progress with letting the premises and consider any action required.

**23. Mayor's Chain**

To consider quotations for additional engraved plates for the Mayor's Chain.