



Much Wenlock Town Council

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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7.00 pm** on Thursday, **5th September 2024** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....
Trudi Barrett BA (Hons)
Town Clerk

Date: 27th August 2024

Meeting arrangements

Best efforts will be made to make the meeting accessible via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting. The link to the meeting is here:

<https://us02web.zoom.us/j/83666180067?pwd=vSUITSZQ62xqGs21bvnYbKx6Djuqqz.1>

Meeting ID: 836 6618 0067

Passcode: 588567

AGENDA

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

2. Apologies

To receive apologies for absence.

3. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Public session

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

6. Police Matters

- a. To receive an update from the local policing team.
- b. To note information from the local policing team about the police Youth Engagement Team.

7. Shropshire Council report

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock.

8. Minutes

- a. To approve and adopt the minutes of the Town Council meeting held on 11th July 2024.
- b. To adopt the minutes of a Planning & Environment Committee meeting held on 2nd July 2024.
- c. To adopt the minutes of a Finance & Asset Management Committee meeting held on 21st May 2024.
- d. To adopt the minutes of a HR Committee meeting held on 13th June 2024.

9. Town Clerk's report

To receive a written report from the Town Clerk.

10. Date of Mayor Making 2025

- a. To note that the 2025 local council elections will be held on Thursday, 1st May 2025.
- b. To confirm the date of the Mayor Making and re-convened Annual Town Council Meeting in May 2025, proposed as Thursday, 15th May and Thursday, 22nd May respectively.

11. The Guildhall Project

To note that an Expression of Interest has been submitted to the National Lottery Heritage Fund and to receive an update on the Guildhall Project.

12. CCTV Policy and Procedure

To consider and approve a new CCTV Policy and Procedure and associated documentation for the Council's CCTV system.

13. Shropshire Council Future Options with Town and Parish Councils Survey

To review the Shropshire Council 'Future Options with Town and Parish Councils Survey' and to agree a response.

14. Much Wenlock Place Plan

To consider correspondence from Shropshire Council on the Much Wenlock Place Plan and to agree any response.

15. Neighbourhood Plan Review

To receive an update on the Neighbourhood Plan Review.

16. Shropshire Local Plan Review

To receive an update on the Shropshire Local Plan Review.

17. Christmas Lights Switch-on 2024

To consider arrangements for the Christmas Lights Switch-on 2024.

18. Christmas Fayre 2024

To consider any additional information on parking and other arrangements for the Christmas Fayre.

19. Town Crier

- a. To consider arrangements for the recruitment process for a Town Crier.
- b. To consider draft documentation for the recruitment of a Town Crier.

20. VE Day Commemoration 2025

To consider commemoration of the 80th anniversary of VE Day on 8th May 2025.

21. Portrait of His Majesty The King

To note that the Council has received a framed portrait of His Majesty The King and to consider where to display this (outer dimensions 637mm x 507mm, weight 3.05kg).

22. Consultation

To consider a response to the following consultation:

- a. Shropshire and Telford & Wrekin Local Nature Recovery Strategy, deadline for responses 16th October 2024.
- b. Shropshire's Great Outdoors Annual Public Survey 2024, consultation period ending 16th September 2024.

23. RAF Shawbury Helicopter Liaison Group

To note correspondence regarding RAF Shawbury Helicopter Liaison Group.

24. Correspondence

To note the following items, which have been emailed to Members:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Press releases from Shropshire Council
- d. Rural Bulletins from the Rural Services Network
- e. VCSA Shropshire newsletters
- f. The Rural Services Network Bulletins and Rural Funding Digest August 2024
- g. Future Ready Homes July newsletter
- h. Marches Energy Agency July and August newsletters
- i. Climate Action news August 2024.
- j. Selected Neighbourhood Matters alerts
- k. Plastic Free July information
- l. Notification of consultation on Oak Farm Day Opportunities
- m. 'Our News' Newsletter for Neighbourhood Watch supporters August 2024
- n. Friendly Transport Service July newsletter
- o. Mailings from The Edge Cinema
- p. Correspondence from Shrewsbury and Telford Hospital NHS Trust

25. Agenda items for next Town Council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

26. Date of next meeting

To note that the next meeting will be held on Thursday, 3rd October at 7.00pm at the Guildhall, Wilmore Street, Much Wenlock.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it will be **PROPOSED, SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

27. 10 High Street

To receive an update on progress with letting the premises and consider action required.

28. Staffing Matters

29. Intruder Alarm Response for Council Premises

To consider arrangements for the intruder alarm response.

30. Planning Matters