

MONTH	MINUTE NO.	RESOLUTION / ACTION	TASK COMPLETE	COMMENT
<b>2021</b>				
July	18	Administrative staff should work through the Fire Safety Audit of the Corn Exchange, implement recommendations which could be achieved at little or no cost and seek quotations for higher value measures.	In progress	Replacement locks obtained and fitting awaited – chased repeatedly
<b>2022</b>				
September	11	Long terms plans for the cemetery including this proposal (purchase of adjacent land for cemetery extension) may be included in the long-term strategic plan for the council.	Pending	For consideration as part of Town Council Strategic Plan.
<b>2023</b>				
October	5	Add consideration of the cemetery extension to a forthcoming agenda.	In progress	Contact made with other clerks with relevant experience.
<b>2024</b>				
March	14	Defer consideration of part-night lighting to a later date when the current large projects the Council was engaged in had been completed.	Pending	
	16	Seek quotations for repairs to the boundary fence at Linden Lodge.	In progress	
May	11c	Include information on the new lighting on the Pinefields footpath in the Wenlock Herald.	Not yet	Information now received from Star Housing. Lights to be added to TC street lighting inventory for maintenance.
July	10	Address weeds growing in the gutter and a slipped tile on the Guildhall, as well as weeds on the flat roof of 10 High Street.	Yes	
	13b	Leave one roundel at the rear of the library ('Each brain has a hunger to be fed') and move the other to the end of Sheinton Street.	Pending	Relocation awaited.
	14	Respond to the Allotment Society to permit the introduction of polytunnels and greenhouses on allotments at the rear of the cemetery	Yes	
	15	Prepare the War Memorial Board and install it on the side wall of the Corn Exchange, facing toward the Square. Call for volunteers to help repair, treat and seal the board as necessary and to install it before November.	In progress In progress	Volunteers called for in October Wenlock Herald and via noticeboard and social media.
	17	Decline the approach from a potential tenant for 10 High Street.	Yes	
	20	Recommend to full Council that NPM be contracted to manage the car parking at the rear of the Corn Exchange.	Pending	To be considered at October full Council meeting.
	21	Accept the quotation from Norry Decorators for decorating the ceiling under the Corn Exchange.	Yes	Work expected end October/early November.
	22	Refer arrangements for the intruder alarm response at the Guildhall to full Council.	Yes	Considered at September full Council meeting.

Update on other matters:

- Replastering and decorating in Council office completed
- Repairs to Chapel porch completed
- Additional engraving of mayoral chain completed

*Trudi Barrett, Town Clerk*