



Much Wenlock Town Council

Corn Exchange
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Much Wenlock
Shropshire
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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council's **FINANCE & ASSET MANAGEMENT COMMITTEE** will be held at **7.00 pm** on **Tuesday, 24th September 2024** at the **Corn Exchange**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

Regards

Trudi Barrett
Town Clerk

Date of issue: 18th September 2024

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 2018.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Apologies

To receive apologies for absence.

2. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

3. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

4. Minutes

To approve the minutes of a meeting of the Finance & Asset Management Committee held on 23rd July 2024.

5. Town Clerk's report

To receive a report from the Town Clerk on action taken since the last meeting.

6. Financial Reports and Payments

- a. To consider a report from the Responsible Financial Officer.
- b. To note the balance sheet as at 31st August 2024.
- c. To note the income and expenditure to 31st August 2024.
- d. To review and approve bank reconciliations to 31st August 2024.
- e. To consider and approve payments from 24th July 2024 to date.

7. 2025/26 Budget

To agree arrangements for drafting the 2025/26 budget.

8. Guildhall

To receive an update on progress with the Guildhall Project.

9. Public Toilets

To note recent vandalism to the public toilets at St Mary's Car Park and to consider possible deterrents.

10. Stalls for Christmas Lights Switch-on Event

To consider a charge for stallholders attending the Christmas Lights switch-on event.

11. Old Cemetery – Poetry Trail

To review a proposal from the Friends of the Old Cemetery to introduce a Poetry Trail.

12. Date of next meeting

To note that the next meeting will be held on Tuesday, 22nd October 2024 at 7.00pm at the Corn Exchange.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

13. 10 High Street

To review progress with the rental of 10 High Street.

14. Meeting re Library SLA and Lease

To consider preparation for a meeting with Shropshire Council regarding the Library Service Level Agreement and lease for the premises.

15. Cooke Clock

To consider the repair of the door to the Cooke Clock.

16. Winter Floral Displays

To consider provision of the winter floral displays.