



Much Wenlock Town Council

Corn Exchange
Much Wenlock
Shropshire
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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7.00 pm** on Thursday, **3rd October 2024** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....

Trudi Barrett BA (Hons)

Town Clerk

Date: 26th September 2024

Meeting arrangements

Best efforts will be made to make the meeting accessible via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting. The link to the meeting is here:

<https://us02web.zoom.us/j/81564952807?pwd=3cEoHuSuaDtNnV2vACHpFajN1sdvi5.1>

Meeting ID: 815 6495 2807

Passcode: 932207

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

2. Apologies

To receive apologies for absence.

3. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Public session

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

6. Police Matters

To receive an update from the local policing team.

7. Shropshire Council report

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock.

8. Minutes

- a. To approve and adopt the minutes of the Town Council meeting held on 5th September 2024.
- b. To adopt the minutes of a Planning & Environment Committee meeting held on 30th July 2024.
- c. To adopt the minutes of a Finance & Asset Management Committee meeting held on 23rd July 2024.
- d. To adopt the minutes of a HR Committee meeting held on 11th July 2024.

9. Town Clerk's report

To receive a written report from the Town Clerk.

10. Annual Governance & Accountability Return (AGAR)

- a. To note that the external audit has been concluded and that in the opinion of the auditor the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.
- b. To note that the relevant public notice of the conclusion of the audit has been displayed.

11. Banking Arrangements

To approve a change to the Town Council's bank mandates to remove the former RFO and add the current RFO as an administrator on the Council's bank accounts.

12. The Guildhall Project

To receive an update on the Guildhall Project.

13. Car Park at the Rear of the Corn Exchange

To consider management of the Town Council's car park at the rear of the Corn Exchange.

14. Much Wenlock Place Plan

To consider further additions to the Much Wenlock Place Plan:

- a. Pedestrian crossing near Birchfield Garage.
- b. Refurbishment of the running track at William Brookes School to bring it up to standard for the Wenlock Olympic Games.

15. Neighbourhood Plan Review

To receive an update on the Neighbourhood Plan Review and consider relevant matters.

16. Shropshire Local Plan Review

- a. To retrospectively approve the Town Council's written statement to Stage 2 of the Hearings, Matter 19 – Much Wenlock Place Plan Area.
- b. To note that the hearing on Matter 19 – Much Wenlock Place Plan Area (policy 13) is currently scheduled for the morning of Tuesday, 26th November and that Councillors Benbow and Tyler are registered to speak on behalf of the Town Council.
- c. To consider any other relevant matters.

17. Environmental Maintenance in Much Wenlock

To note the condition of the public spaces in Much Wenlock with regard to vegetation, tidiness, etc. and to consider any measures to improve this.

18. Christmas Lights Switch-on 2024

To consider arrangements for the Christmas Lights Switch-on 2024.

19. VE Day Commemoration 2025

To consider commemoration of the 80th anniversary of VE Day on 8th May 2025.

20. Correspondence from Shropshire Hills Landscape Trust

To consider correspondence from Shropshire Hills Landscape Trust.

21. SALC AGM and Conference

To consider attendance at the SALC AGM and Conference on Wednesday, 30th October 2024 at 4.00pm at the Shirehall, Shrewsbury.

22. Nature Recovery Town and Parish Councils Conference

To consider attendance at the Nature Recovery Town and Parish Councils Conference on Friday 6th December, 10am to 4pm in Church Stretton.

23. Broadband Infrastructure Briefing Note from Shropshire Council

To receive a Broadband Infrastructure Briefing note from Shropshire Council entitled 'The delivery of gigabit-capable broadband infrastructure: A guide for councillors September 2024'.

24. Correspondence

To note the following items, which have been emailed to Members:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Selected press releases from Shropshire Council
- d. Rural Bulletins from the Rural Services Network
- e. VCSA Shropshire newsletters
- f. The Rural Services Network Bulletins and Rural Funding Digest
- g. Marches Energy Agency September newsletter
- h. Selected Neighbourhood Matters alerts
- i. 'Our News' Newsletter for Neighbourhood Watch supporters September 2024
- j. Friendly Transport Service October newsletter
- k. Mailings from The Edge Cinema
- l. Correspondence from Shrewsbury and Telford Hospital NHS Trust
- m. Shropshire Hills National Landscape newsletter
- n. RAF Shawbury Helicopter Liaison Group Newsletter Edition 1 2024

25. Agenda items for next Town Council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

26. Date of next meeting

To note that the next meeting will be held on Thursday, 7th November at 7.00pm at the Guildhall, Wilmore Street, Much Wenlock.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it will be **PROPOSED**, **SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

27. 10 High Street

To receive an update on progress with letting the premises and consider action required.

28. Intruder Alarm Guildhall

To consider arrangements for the intruder alarm response.