



## Much Wenlock Town Council

Corn Exchange

High Street

Much Wenlock

Shropshire

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**Town Clerk: Trudi Barrett BA (Hons)**

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council's **FINANCE & ASSET MANAGEMENT COMMITTEE** will be held at **7.00 pm** on **Wednesday, 27<sup>th</sup> November 2024** at the **Corn Exchange**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

Regards

Trudi Barrett  
Town Clerk

Date of issue: 21<sup>st</sup> November 2024

## A G E N D A

### **FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018**

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 2018.

**Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.**

#### **1. Apologies**

To receive apologies for absence.

#### **2. Disclosure of pecuniary interests**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

#### **3. Dispensations**

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

#### **4. Minutes**

To approve the minutes of a meeting of the Finance & Asset Management Committee held on 22<sup>nd</sup> October 2024.

#### **5. Town Clerk's report**

To receive a report from the Town Clerk on action taken since the last meeting.

#### **6. Financial Reports and Payments**

- a. To consider a report from the Responsible Financial Officer.
- b. To note the balance sheet as at 31<sup>st</sup> October 2024.
- c. To note the income and expenditure to 31<sup>st</sup> October 2024.
- d. To review and approve bank reconciliations to 31<sup>st</sup> October 2024.
- e. To consider and approve payments from 23<sup>rd</sup> October 2024 to date.

**7. Cemetery Fees**

To review cemetery fees and agree the rates from 1<sup>st</sup> April 2025.

**8. 2025/26 Budget**

To consider the second draft of the 2025/26 budget.

**9. Guildhall**

To receive an update on progress with the Guildhall Project.

**10. Vandalism to Public Toilets**

To note recent vandalism to both Queen Street and St Mary's public toilets and to review action taken.

**11. Date of next meeting**

To note that the next meeting will be held on Tuesday, 21<sup>st</sup> January 2025 at 7.00pm at the Corn Exchange.

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***PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960***

***Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.***

**12. 10 High Street**

To review progress.

**13. Library SLA and Lease**

To consider proposals for renewal of the Library SLA and lease and to make a recommendation to full Council.

**14. Much Wenlock Museum**

To consider a verbal report on the recent discussion with Shropshire Council.