



Much Wenlock Town Council

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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that an extraordinary meeting of Much Wenlock Town Council's **HR COMMITTEE** will be held at **5.30 pm** on **Tuesday 12th November 2024** at the **Corn Exchange**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

DM Thomas

Signed:
Councillor Daniel Thomas, Chair

Date of issue: 6th November 2024

A G E N D A

1. Apologies

To receive apologies for absence.

2. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

3. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk, and received prior to the meeting.

4. Minutes

To approve the minutes of the extraordinary HR Committee meeting held on 27th August 2024.

5. Increase in National Minimum Wage/National Living Wage

To note that the National Living Wage (minimum wage) for those aged 21 and over will rise to £12.21 per hour from April 2025.

6. Next Meeting

To be called as required.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present.

7. Staff Appraisals

To review staff appraisals carried out to date and to note arrangements for those outstanding.

8. 2024/25 Local Government Pay Claim

To note that the final decision on the 2024/25 Local Government pay claim has been announced and to agree to implement the increases for administrative staff.

9. Council Office Staffing

To review Council office staffing.

10. Pay Rates for Employees for the Financial Year 2025/26

To consider rates of pay for employees for the financial year 2025/26.

Committee members: Councillors David Fenwick, John O'Dowd, Marcus Themans, Daniel Thomas