



# **Much Wenlock Town Council**

## **Town Council Meeting**

**6<sup>th</sup> March 2025**

## **Supporting Papers**

## **Broseley and Much Wenlock Safer Neighbourhood Team (SNT)**

### **Update to Much Wenlock Town Council: 26/02 /2025**

Update on Police and SNT activity in the area. In addition to the Officers in the Safer Neighbourhood Team, there is a team of Response Officers based in Bridgnorth Police Station who attend incidents in the area.

Neighbourhood Matters. Neighbourhood Matters is an online messaging service operated by West Mercia Police. SNT Officers are sending Crime Alerts and other locally relevant information out to all those who join the service. Please encourage everyone to check out the service by following the link - <https://www.neighbourhoodmatters.co.uk/>

West Mercia Police has signed up to the Local Policing Community Charter. The Council has outlined its three main Policing Priorities for this period as:

**Theft (from outbuildings).** There have been two reported thefts from outbuildings or farms this month. Both incidents occurred during the early hours of the same day, firstly a motorcross bike and generators were taken from an address on Southfield Road. An E bike was stolen from an outbuilding on Hodgecroft, perpetrators carried the bike over neighbouring fences leading onto Racecourse Lane. Unfortunately, no CCTV footage was available for either incident (despite Neighbourhood Matters appeals for information).

**Anti-Social Behaviour.** One call received for a new neighbour dispute, which hopefully housing can assist with. There were seven further calls from the same household who have been nuisance calling, PC Strangwood has explained the penalties of such actions, so hopefully these calls will cease going forwards.

**Speeding.** No reports of Speeding this month.

There were two reported thefts of fuel, all making off without payment and shoplifting of groceries from the same premises. CCTV footage from this incident is being investigated and a suspect has been identified.

One case of harassment was called in and another for stalking. Two Claire's law applications and there was an intruder alarm log for the museum which resulted in a false alarm.

There have been three assaults, two being dealt with by the school. The other resulted in an arrest being made.

Two concerns for safety were reported, SNT were actively involved with one and a self and well check completed.

Road Traffic Issues / Vehicle crime: Police attended three RTC's, one involving a deer. A van was broken into on Mardol Terrace, fortunately nothing stolen but damage caused. Two reports of abandoned vehicles and arson involving a car and motorbike adjacent to the leisure centre. This is currently under investigation and an appeal has been made for information.

The SNT attended the Much Wenlock council surgery and have conducted reassurance visits to the victims of the thefts. Op Aurora (speeding) carried out in Morville, four vehicles travelling above the 30MPH speed limit have received appropriate police action.

# MUCH WENLOCK TOWN COUNCIL

Minutes of the  
**TOWN COUNCIL MEETING**  
 held at The Guildhall, Much Wenlock  
 at 7 pm on Thursday, 6<sup>th</sup> February 2025

**Present:** Councillors William Benbow, Susan Crooke-Williams, David Fenwick, John O'Dowd, Marcus Themans (in the chair), Daniel Thomas and Duncan White.

**In attendance:** Trudi Barrett – Town Clerk, Revd Sam Rigby, two members of the public in person and one remotely.

## 1. Mayor's Welcome

The Mayor welcomed everyone to the meeting and gave the following report.

"In what seems like a short and quiet month, a lot has been happening behind the scenes:

- We have seen the completion of the Neighbourhood Plan consultation and, after analysis of responses, now look forward to the Steering Group presenting the next draft to Shropshire Council for their approval.
- The consultation from Shropshire Council for the proposed closure of Much Wenlock Leisure Centre closed yesterday and it was heartening to hear how much support for its retention has been given by residents and users from a wide area of Shropshire.
- We've been aware for some time that Rod and Viv Hall were planning to retire from running the fruit and vegetable market in the Guildhall; on behalf of the Council I would like to thank them for providing such an essential service and wish them a happy and well-earned rest. I'd also like to wish Jane Powis good fortune in taking on the business.
- I'd like to welcome a new business to the town: Cobwebs - a man with a van. Connell Stafford is ready to help us with bulky transport needs.
- The Civic Service will be held on Sunday, 23rd February. This will not be a celebration of the Town Council as it used to be, but a recognition of all voluntary servants of the community. We will join the town's procession at St Milburga's well at 10.20am. I hope you can all attend.
- Finally, the Town Crier will be sending a message of love from the town on Friday, 14th February, St Valentine's Day."

## 2. Apologies for Absence

Councillors Wilfred Grainger and Chris Tyler– unwell, Councillor Christian Toon – work commitment, Councillor West – caring responsibility.

## 3. Disclosure of Pecuniary Interests

Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the monitoring officer.

## 4. Dispensations

None requested.

## 5. Public Session

There had been no requests to speak.

## 6. Police Matters

Councillors received a written update from the local policing team. No member of the team was available to attend the meeting.

Councillors noted that the written report mentioned only one incidence of anti-social behaviour when it was known that there were persistent issues associated with The Raven. The Clerk was asked to follow this up.

Councillors were informed that the Police had contacted the Vicarage the previous day as somebody had been laying mole traps on the Church Green. The police had removed the traps. Members were asked to challenge anyone engaging in such activities if seen and if they felt able to.

## 7. Shropshire Council Report

Shropshire Councillor, Daniel Thomas, presented the following report:

**“Much Wenlock Leisure Centre:** the Public Consultation regarding the town’s Leisure Centre has now closed, and the responses are being collated and analysed. I have been invited to review the responses next week, with a report going to Shropshire Council’s Cabinet on 5<sup>th</sup> March. I will be able to report back when I know more. Ahead of our next meeting, I will be joining the Mayor in a meeting with the 3-18 Education Trust as they update us on their position.

**Local Plan:** Shropshire Council received a letter from the Government Inspectors on 7<sup>th</sup> January, outlining some issues with the current Local Plan. At Cabinet on 12<sup>th</sup> February, the Council’s administration is expected to agree their response, which outlines Shropshire Council’s position. Their proposed letter states their disappointment and surprise at the Inspectors’ conclusions, especially given the advanced stage of the Examination. The letter categorises the concerns into three groups: those the Council accepts and can address, those significant concerns which will be addressed pragmatically, and those the Council does not accept. The letter concludes with a proposed project plan to address the Inspectors’ concerns within a six-month period. If Shropshire Council get their way, the current draft Local Plan will continue as it is instead of having to be restarted.

**Advice Surgery:** my next Advice Surgery is on Saturday, 8<sup>th</sup> February, between 10:30 a.m. and 12 noon at Much Wenlock Museum. No appointment is necessary. I’ll be joined by Town Councillor Marcus Themans and a representative from the Police “

Councillor Thomas was asked whether there was any update on work to the Smithfield Road surface which had already degraded after recent repair. Councillor Thomas stated that he was awaiting a response from Shropshire Council’s capital works team.

## 8. Minutes

- a. **It was RESOLVED to approve and adopt the minutes of the Town Council meeting held on 9<sup>th</sup> January 2025.**
- b. **It was RESOLVED to adopt the minutes of the Planning & Environment Committee meeting held on 3<sup>rd</sup> December 2024.**
- c. **It was RESOLVED to adopt the minutes of a Finance & Asset Management Committee meeting held on 27<sup>th</sup> November 2024.**

## 9. Town Clerk’s Report

Members noted the written report from the Town Clerk. In addition, she reported that the electrician had surveyed the location for the new defibrillator in Bourton, which would be fitted as soon as required electrical parts arrived. The Clerk would write to the owner of the building to thank them for allowing the installation and set out the arrangements for maintenance of the defibrillator.

**It was RESOLVED to send a letter of thanks to Rod and Viv Hall for running the fruit and vegetable stall in the town for the past 24 years.**

It was suggested that the Town Crier might also include thanks in his Cry on 14<sup>th</sup> February.

## 10. Advance notice of nominations for Mayor and Deputy Mayor

Members noted that nominations for Mayor and Deputy Mayor for the civic year 2025/26 would be invited at the March full Council meeting.

## 11. Civic Service

Members noted that the Civic Service would take place at Holy Trinity Church at 10.30am on Sunday, 23<sup>rd</sup> February, coinciding with the Feast of St Milburga and Shropshire Day. Members were advised that the service would commence at St Milburga’s well at 10.20am before those attending at that location processed to the church for the remainder of the service. St Milburga pies and drinks would be served at the rear of the church following the service.

## 12. Annual Town Meeting 13<sup>th</sup> March 2025

- a. Members noted that the Annual Town Meeting would be held at 7.00pm on Thursday, 13<sup>th</sup> March at the Priory Hall.
- b. Members considered the format of the meeting. **It was RESOLVED that the format of the Annual Town Meeting should follow that of the previous year, with reports from the Mayor, Planning & Environment Committee, County Councillor, Gaskell Recreation Ground and Police, if available.**

**13. Local Council Elections 2025**

- a. Members noted that the Local Council Elections would be held on Thursday, 1<sup>st</sup> May 2025. The Elections office at Shropshire Council would publish the Notice of Election on 10<sup>th</sup> March and would be able to receive nominations from 11<sup>th</sup> March.
- b. Members received a short guide to publicity during the pre-election period.

**14. Much Wenlock Neighbourhood Plan Review**

Members received an update on the Neighbourhood Plan review. Following conclusion of the Regulation 14 Consultation, the Steering Group had met on 29<sup>th</sup> January to review responses and would be meeting again at the end of the month to reshape objectives where required. Shropshire Council had reviewed the Plan and provided their comments. The Town Council's consultant was incorporating the necessary amendments.

At their last meeting, the Steering Group had considered whether to review development sites and had unanimously agreed not to do so. The Council's Planning & Environment Committee was in agreement with this decision.

**As per the agreement of the Steering Group and on the recommendation of the Planning & Environment Committee, it was RESOLVED that the Neighbourhood Plan should continue in its current form without taking a step back to call for sites or reviewing sites for development.**

**15. Shropshire Local Plan Review**

Members noted an update on the Local Plan Review. Shropshire Council had received a letter from the Planning Inspectors. The Inspectors had rejected the timeframe of the Plan, which they wanted to extend to 2039, increasing the number of houses required. The majority of objections from the Inspectors were connected with the housing allocation for the Black Country and did not affect Much Wenlock. More homes would need to be found in the county but these might be added to larger developments planned, with few going elsewhere.

A report responding to matters raised by the Planning Inspectors would be presented for approval by Cabinet at Shropshire Council on 12<sup>th</sup> February, prior to submission to the Inspectors shortly afterwards.

There was no further action to be taken by the Town Council until Shropshire Council had written to the Inspectors and received a response.

**16. The Guildhall Project**

Members received an update on progress with the Guildhall project. A meeting had been held with the Council's consultant on 16<sup>th</sup> January. One of the areas highlighted was the benefit of letters of support from key organisations locally. The Clerk was asked to check with the consultant whether it would be helpful at this stage to provide additional evidence that the Guildhall was an important building to people of the town as well as to visitors.

**17. Restoring Roadside Verges**

- a. Councillor Linda West had given apologies to the meeting. Councillor Duncan White reported that following Councillor West's attendance at a workshop on Nature Recovery, where the benefit of restoring roadside verges had been highlighted, he had offered to help her with improving the verges at entrances to the town.
- b. On the recommendation of the Planning & Environment Committee **it was RESOLVED to set up a working group comprising Councillors and interested members of the public to move forward with a project to restore roadside verges in and around the town.**

**18. Gas Works in Much Wenlock – March to May 2025**

Members noted gas mains replacement works planned for Oakfield Park, Racecourse Lane, Swan Meadow and Bridgnorth Road in Much Wenlock between 31<sup>st</sup> March and 30<sup>th</sup> May 2025.

**19. Loss of Electricity to Homes in Much Wenlock during High Winds in December**

It was noted that Councillor West had contacted STAR Housing directly as a tenant to complain about the lack of support to residents of High Causeway during the loss of electricity during high winds in December and to request the installation of a generator for emergency use. She had received a negative response to this request. On behalf of the Council, the Clerk had written to STAR Housing on the same subject and a response to this letter was awaited.

**20. Shropshire Hills Landscape Trust**

Members considered becoming a Town Council Supporter of the Shropshire Hills Landscape Trust by making an annual donation of £250 to the Trust. It was noted that only a small part of Much Wenlock parish was located within the Shropshire Hills National Landscape. **It was RESOLVED not to become a Town Council support of the Shropshire Hills Landscape Trust.**

**21. VE Day Celebrations**

Councillor Crooke-Williams reported that the next meeting of the working group would be held on 20<sup>th</sup> February and a full update on proposals for marking VE Day would be provided at the March full Council meeting.

**22. Consultation**

There was no consultation to hand.

**23. Correspondence**

Members noted the following items, which they had received by email between meetings:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Selected press releases from Shropshire Council
- d. Rural Bulletins from the Rural Services Network
- e. VCSA Shropshire newsletters
- f. The Rural Services Network Bulletins and Rural Funding Digest
- g. Marches Energy Agency January newsletter
- h. Selected Neighbourhood Matters alerts
- i. Mailings from The Edge Cinema
- j. Correspondence from Shrewsbury and Telford Hospital NHS Trust
- k. Fly Tipping information from Shropshire Council
- l. Invitation to webinar on Civil Food Resilience for Communities on 3<sup>rd</sup> March 2025
- m. Information about the National Open Garden Scheme Shropshire 2025
- n. Invitation from SALC to nominate two people to attend the Summer Garden Party at Buckingham Palace (one Chairman/Town Mayor, with accompanying guest). **It was RESOLVED to nominate the current Mayor, Councillor Marcus Themans, to attend the Summer Garden Party at Buckingham Palace.**

**24. Agenda items for next Town Council meeting**

Members were invited to suggest items for inclusion on the agenda of the next meeting: VE Day celebrations

**25. Date of next meeting**

Members noted that the next meeting would be held on Thursday, 6<sup>th</sup> March 2025 at 7.00pm at the Guildhall, Wilmore Street, Much Wenlock.

**Public Bodies (Admission to Meetings) Act 1960**

Pursuant to Section 1(2) of the above Act it was **RESOLVED that, due to the confidential nature of the business to be transacted, the public and press should not be present.**

**26. 10 High Street, Much Wenlock**

Members received an update on progress with letting the ground floor of 10 High Street and noted the Occupational Lease Report prepared by the Council’s solicitors.

**It was RESOLVED to approve for signature the Lease and the Rent Deposit Deed for 10 High Street, Much Wenlock. It was RESOLVED to approve the internal alterations proposed for the premises in connection with the future use as a veterinary surgery.**

**27. Much Wenlock Museum**

Members received a verbal update on discussions with Shropshire Council regarding Much Wenlock Museum.

The meeting closed at 8.15 pm.

Signed ..... Mayor Date .....

24/24

# MUCH WENLOCK TOWN COUNCIL

Minutes of a **Planning & Environment Committee meeting**  
held at 7.00 pm on Tuesday, 7<sup>th</sup> January 2025 at the Corn Exchange, Much Wenlock

**Present:** Councillors William Benbow, David Fenwick, Wilfred Grainger, Daniel Thomas, Chris Tyler, Linda West

**In attendance:** Trudi Barrett – Town Clerk

## 1. Apologies

None – all Councillors were present.

## 2. Disclosure of Pecuniary Interests

Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.

## 3. Dispensations

None requested.

## 4. Public Session

There were no members of the public present.

## 5. Minutes

It was **RESOLVED** that the minutes of the Planning & Environment Committee meeting held on 3<sup>rd</sup> December 2024 be **APPROVED** and signed as a true record.

## 6. Planning Applications

Members consider the following application and resolved to respond as noted:

24/04828/TCA 8 St Marys Lane, Much Wenlock	Fell 1no. tree within Much Wenlock Conservation Area. <b>It was RESOLVED no objection, however, Councillors urged replacement with another native species tree within the garden.</b>
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## 7. Planning Decisions

Members reviewed and noted the following planning decisions.

24/03909/TCA The Gables, Racecourse Lane, Much Wenlock	Removal of boughs from 2no. Yew (T1 and T2) and pruning of 1no. Birch (T4) (see schedule), and removal of 1no. Birch (T3) within Much Wenlock Conservation Area. <b>Decision: Consent by Right – Trees</b>
24/03833/TCA Ranlea, New Road, Much Wenlock	Crown reduce by approx. 2m and maintain shape of 1no Walnut within Much Wenlock Conservation Area. <b>Decision: Consent by Right – Trees</b>
24/04150/FUL Farley House, 21 Farley, Much Wenlock	Erection of replacement single storey side extension. <b>Decision: Grant Permission</b>
24/03726/FUL 13 St Marys Lane, Much Wenlock	Change of use of commercial building to residential use with elevational changes, formation of car parking spaces. <b>Decision: Grant Permission</b>

## 8. Draft Shropshire Local Plan Review 2016 – 2038

- a. Members noted that no further information had been provided on the postponement of the hearings by the Inspectors.
- b. There were no other relevant matters.

25/24

## 9. Neighbourhood Plan Review

Members noted that the Pre-Submission Consultation (Regulation 14) on the Much Wenlock Neighbourhood Plan had ended on 6<sup>th</sup> January 2025. The next meeting of the Steering Group would be held towards the end of the month.

## 10. Flooding Matters

- a. Members received a verbal update from the Strategic Flood Working Group. Councillor Benbow had visited Callaughtons Ash following the recent, heavy rain. He had observed that the swales were in place but the water was going around them and onto the road. This appeared to be due to a lip on the edge of the swale. Councillor Benbow also noted that much of water running into road was coming from ground above Callaughtons Ash, in the Perkley area.  
The drains at the Gaskell corner seemed to be working effectively but there was a build-up of leaves in some. The drain gulper not been seen in town for two to three months.  
In his Shropshire Councillor capacity, Councillor Thomas was asked to press for the installation of the new drain covers at the top of the High Street.
- b. Other flooding matters:
  - sludge had been removed from the culvert near to the Abbey and cables had also been relocated from this area. This work had increased the capacity of the culvert.
  - The report on the potential flood risk from Shadwell Quarry had been submitted to the HSE before Christmas.

## 11. Transport and Highways Matters

It was reported that Taylor Wimpey had submitted a scoping opinion for an outline planning application for residential development of up to 1,500 homes at Tasley, instead of the previously proposed 1,000, which would further increase pressure on the Gaskell corner.

It was noted that two serious accidents had occurred locally recently, one at the bottom of Harley Bank and the other at the junction of Stretton Road with the Gaskell corner. Further discussions would be held with the Shropshire Council traffic engineer.

Shropshire Council consultation on proposals for further parking restrictions in the town had ended and a meeting was scheduled to review responses.

## 12. Midland Manor Motor Club – Clee Hills Classic Trial 19<sup>th</sup> January 2025

- a. Members noted that Shropshire Council had authorised the above event to be held over certain public rights of way in Easthope Wood and Harley Hill/Blakeway Hollow as set out in the relevant Schedule.
- b. Members noted the request from Shropshire Council that any complaints arising from the event or non-compliance with conditions be reported to Shropshire Council's Rights of Way team.

## 13. Climate Change and Ecological/Nature Emergencies\*

- a. Members considered a report on the conference 'Nature Recovery Town and Parish Councils' attended by Councillor West and the Clerk on 6<sup>th</sup> December 2024. Various speakers had stressed the benefit of starting small with local initiatives.
- b. Councillor West had begun discussions about restoring local roadside verges and suggested several locations which might be suitable: the Stretton Road junction where the vegetation around the bridge had been cut back, the verge along Buildwas Road and the verge along Bridgnorth Road. It was noted that a footpath ran alongside Buildwas Road so a visibility strip would not need to be left on the verge. The area near the entrance to Shadwell Quarry might also be suitable if the boundary of Shropshire Council ownership could be established. All of the areas mentioned were located at the entrance to the town.

**It was RESOLVED to recommend to full Council that a working group be set up to move forward with a project to restore verges in and around the town.**

The Clerk was asked to pursue contact regarding Shropshire Council's Tree and Urban Forest as Councillors might be able to help with promotion to local landowners.

## 14. Fly Tipping

Members noted the Fly Tipping briefing note issued by Shropshire Council. It was reported that Shropshire Council would only prosecute for incidences of fly tipping on their own land, not on private land, even if the perpetrator could be identified.

## 15. Street Lighting \*



**16. Street Naming \***

**17. Footpath/Bridleway Creation Orders\***

**18. Footpath Diversion Orders\***

**19. Road Closures\***

Members noted the following road closures:

- a. Location: High Street, Wilmore Street, Barrow Street, Much Wenlock
- Date/Time: Sunday, 12<sup>th</sup> January 2025, 8.00am – 4.00pm
- Purpose: Christmas Lights Removal
- Agency: Much Wenlock Town Council

**20. Tree Preservation Orders\***

**21. Stopping Up Orders\***

**22. Speed Limit Orders\***

**23. Prohibition Orders\***

**24. Date of next meeting**

Members noted that the next meeting would be held on Tuesday, 4<sup>th</sup> February 2025 at 7.00pm at the Corn Exchange, High Street, Much Wenlock.

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it was RESOLVED that the public and press should not be present.

**25. Planning Enforcement**

Members noted an update on enforcement matters and agreed follow up actions.

The meeting closed at 8.00 pm.

Signed.....(Chairperson)

Date.....

MONTH	MINUTE NUMBER	RESOLUTION / ACTION	TASK COMPLETE	COMMENT
June 2022	13	Continue to check the Local Plan EIP website for updates.	Ongoing	Councillors and associates also requested to check EIP website themselves, in case of delay with Clerk checking.
<b>2024</b>				
May	18	Revised Financial Regs would be presented to Council for consideration at the June full Council meeting.	In progress	Review not completed by June, regs to be presented at a future meeting.
October	11	To approve a change to the Town Council's bank mandates to remove the former RFO and add the current RFO as an administrator on the Council's bank accounts.	Yes	
<b>2025</b>				
February	6	Check why ASB at the Raven was not included in police reports	Yes	There have also been no specific complaints involving The Raven (other than New Year's Eve) which was recorded as an assault in December's report. The report details all 101 and 999 calls / emails. Anything reported via SNT or through Neighbourhood Matters is not recorded.
	9	Write to the owner of the building on which the Bourton defibrillator was installed	Yes	
	9	Send a letter of thanks to Rod and Viv Hall on their retirement from the fruit and veg stall	Yes	
	16	Check with Greenwood Projects whether additional evidence of support is required from local residents	Yes	Not needed at this stage
	17b	Set up a working group to move forward with a project to restore roadside verges in and around the towb	In progress	Call for volunteers included in March Wenlock Herald
	26	Approve for signature documents for lease of 10 High Street	Yes	Documents signed and lease commenced 14.02.25

Other activities:

- Wrote piece for Wenlock Herald
- Attendance at 'Climate Fresk' on 22<sup>nd</sup> February
- Attendance at Civic Service on 23<sup>rd</sup> February
- Meeting with Greenwood Projects on 25<sup>th</sup> February and liaison
- Liaison with solicitor, agent and contractors re 10 High Street

# Town and Parish Elections

**1st May 2025**

# Timetable

Timetable process:	Date
Notice of Election	10 March 2025
Close of Nominations	4pm 2 April 2025
Close of Withdrawals	4pm 2 April 2025
Statement of Persons Nominated	no later than 4pm 3 April
Last day to Register to Vote	Midnight Friday 11 April 2025
Last day to apply for postal vote	5pm Monday 14 April 2025
Notice of Poll	no later than Wednesday 23 April
Polling Day	Thursday 1 May 2025
The Count	Saturday 3 May 2025

# Significant key points

- Nomination papers can only be delivered **by hand.**
- Close of nominations is now 4pm on P-19 ( 2 April 2025)
- Close of withdrawals is now 4pm on P-19 (2 April 2025)
- Statement of Persons Nominated is published not later than 4pm on P-18 (3 April 2025)

# Candidates: Who can stand for election

**Age** – 18 years of age – on the day of nomination

**Citizenship** –

- British citizen;
- a citizen of the Republic of Ireland
- eligible Commonwealth citizen;
- qualifying EU citizen; or
- EU citizen with retained rights

Full details can be obtained online from the Electoral Commission –

<https://www.electoralcommission.org.uk/guidance-candidates-parish-council-elections-england>

# The four qualifications

1. registered as a **local government elector for the parish** in which you wish to stand from the day of your nomination onwards; or
2. occupied as **owner or tenant any land or other premises in the parish area** during the whole of the 12 months before the day of your nomination and the day of election; or
3. **main or only place of work** during the 12 months prior to the day of your nomination and the day of election has been in the parish area; or
4. have **lived in the parish area** or within three miles of it during the whole of the 12 months before the day of your nomination and the day of election

# Nominations - forms

To be validly nominated, forms to submit:

1. Nomination Form
2. Home Address Form
3. Candidate's Consent to Nomination
4. Candidates standing for a political party- also require the "Registration of Political Parties" Certificate and (if applicable) the "Request for Use of Registered Party Emblem".



# Nominations – Basic Rules

- Surname and other names
- Commonly used names
- Description – 6 word rule – party political
- Proposer and Seconder
- Address
- Consent to nomination
  - which of the four qualifications
  - date of birth
  - witness signature

# Contested Elections

**Notice of Poll – 23 April**

**Polling Day - Thursday 1  
May**

**Verification of votes –  
Friday 2 May**

**The Count and  
declaration of results -  
Saturday 3 May**



Email to the Clerk – persons elected

Council retires on the fourth day after election day – 6 May

Return of Expense Forms

Declaration of Acceptance of Office

Register of Interests and Dispensations

# Contacts

## **Elections office –**

[elections@shropshire.gov.uk](mailto:elections@shropshire.gov.uk)

[0345 678 9015](tel:03456789015)

## **Electoral Commission contacts**

For questions on the Commission's guidance on standing for election, contact

[infoengland@electoralcommission.org.uk](mailto:infoengland@electoralcommission.org.uk) or

call 0333 103 1928

[www.electoralcommission.org.uk/contact-us/our-offices](http://www.electoralcommission.org.uk/contact-us/our-offices)

For questions on election spending, contact 020 7271 0616



## Much Wenlock Town Council

Corn Exchange  
Much Wenlock  
Shropshire  
TF13 6AE  
01952 727509

[townclerk@muchwenlock-tc.gov.uk](mailto:townclerk@muchwenlock-tc.gov.uk)  
[www.muchwenlock-tc.gov.uk](http://www.muchwenlock-tc.gov.uk)

**Town Clerk: Trudi Barrett BA (Hons)**

29<sup>th</sup> January 2025

Shropshire Towns and Rural Housing  
Mount McKinley  
Anchorage Avenue  
Shrewsbury Business Park  
Shrewsbury  
Shropshire  
SY2 6FG

Dear Sir or Madam

### **Power Cut in Much Wenlock – impact on STAR Housing residents**

At their recent meeting Much Wenlock Town Councillors discussed the impact of the extended power cut that occurred in the town from 7<sup>th</sup> December 2024. Many residents in the town were without electricity for up to three days, including the elderly occupants of STAR Housing properties at High Causeway.

Councillors are concerned that there was insufficient support for those residents during the power cut, such as provision of an alternative warm place, hot drinks and food or facilities to prepare these. Whilst Councillors appreciate that such an extended power outage is an infrequent event, some emergency provision for residents would be very welcome. There is a community room at High Causeway which could be used to provide a warm space and facilities for heating food, maybe by means of a generator. This would give reliable power back-up to ensure the wellbeing and health of residents in the event of a power cut. If purchase of a generator is not affordable, short-term hire could be an option.

Would you please let me know what emergency provision is already in place for STAR Housing residents and what would be provided should a similar event occur in the future. The Council is aware that Councillor Linda West is already in discussion with STAR Housing about this matter and the Council is supportive of her endeavours.

I look forward to hearing from you.

Yours faithfully

A handwritten signature in blue ink that reads 'Trudi Barrett'.

Trudi Barrett  
Town Clerk

Monday, February 24, 2025 at 15:33:36 Greenwich Mean Time

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**Subject:** FW: Letter from Much Wenlock Town Council  
**Date:** Friday, 14 February 2025 at 14:12:13 Greenwich Mean Time  
**From:** Mark Pragg on behalf of Complaints  
**To:** townclerk@muchwenlock-tc.gov.uk  
**CC:** Complaints  
**Attachments:** Star Housing re power cut 29.01.25.pdf

Dear Trudi,

Thank you for forwarding your letter of support to Councillor West in regard to this matter. We have responded directly to Councillor West.

Firstly, we want to clarify why we may not consider the installation of a generator at this time. The capital cost of purchasing and installing a generator, combined with the ongoing service charges, presents a significant financial burden. To provide a clearer picture, the total capital cost for materials, labour, permits, and additional expenses like transfer switches and fuel storage systems could range from £15,000 to £20,000 or more. Additionally, there would be recurring service charges for regular maintenance, repairs, and test runs of the generator. We would gather estimates of these for the consultation.

We also need to determine whether a Section 20 consultation is required if all residents in the bungalows are our tenants. This point needs further clarification to ensure compliance with regulations.

It's important to highlight the frequency of power cuts in the last few years, which has been relatively low. This factor, combined with the substantial costs involved, ongoing costs and the disruption, makes it difficult to present a strong business case for the installation of a generator. Furthermore, we do not have this facility in place elsewhere, and to our knowledge, other providers do not offer this option for their schemes either.

We want to assure you that we have thoroughly considered the request, but based on the current circumstances, we cannot justify the investment and the ongoing costs to our residents. We hope this explanation provides clarity and comfort regarding our decision.

Thank you for your understanding, and please feel free to reach out if you have any further questions or need additional information.

Kind regards,

Mark Pragg  
Complaints and Disrepair Manager

Shropshire Towns and Rural Housing  
Mount McKinley  
Shrewsbury Business Park  
Anchorage Avenue  
Shrewsbury  
SY2 6LG

**From:** Hannah Thomas <hannah.thomas@shropshire.gov.uk>  
**Date:** Thursday, 6 February 2025 at 11:20  
**Subject:** Much Wenlock and Surrounding Area JSNA Stakeholder Event - Presentation

Dear Stakeholder,

Further to my previous email please find attached the MW and surrounding area presentation for the place based Joint Strategic Needs Assessment. This includes relevant data and residents survey results.

This is a starting point, and we welcome your comments and additions on the information and data in this presentation.

In order to meet the current and future needs of MW and surrounding area, please can you share your feedback, expertise, and insight with us around the results and to develop an action plan moving forward.

The intention of the MW place-based needs assessment is a collaborative and whole system approach. Partners and communities continuing to work together to move agreed actions forward to improve and strengthen the health and wellbeing of all MW place plan residents.

The next steps will be to:

- Collate feedback, agree priorities and agree an action plan. This can be combined with other action plans that may have been developed.
- Organise or use an existing working group to discuss and move actions forward.

Please can you email me by 27<sup>th</sup> February with your comments and amendments for the data presentation.

There are lots of great initiatives already happening which support these actions. It would be of great benefit to be aware and link in with these where possible. This supports a co-ordinated cross system approach, to maximise resources and impact and to reduce duplication where possible.

Many thanks for your continued commitment to supporting the health and wellbeing of all our MW place plan area residents and communities.

Kind regards,  
Hannah

Community Wellbeing Team Manager  
Partnerships, Community Led Support & Engagement  
Public Health

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