



Much Wenlock Town Council

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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7.00 pm** on Thursday, **3rd April 2025** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....
Trudi Barrett BA (Hons)
Town Clerk

Date: 27th March 2025

Meeting arrangements

Best efforts will be made to make the meeting accessible via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting. The link to the meeting is here:

<https://us02web.zoom.us/j/86929302396?pwd=UpP8SPayaxklUZEovBa2bcRJ9ZXMJ.1>

Meeting ID: 869 2930 2396
Passcode: 657646

AGENDA

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

2. Apologies

To receive apologies for absence.

3. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Public session

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

6. Police Matters

To receive an update from the local policing team.

7. Wenlock Forester Trust

- a. To receive a short presentation from Mr Mark Laws on the work of the Wenlock Forester Trust.
- b. To note that the Town Council has the right to nominate one Trustee to the Wenlock Forester Trust for a four- year term and to consider the nomination of Mr Mark Laws as the Council's nominee for a further four- year term from May 2025.

8. Shropshire Council report

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock.

9. Minutes

- a. To approve and adopt the minutes of the Town Council meeting held on 6th March 2025.
- b. To approve and adopt the minutes of the Extraordinary Town Council meeting held on 6th March 2025.
- c. To adopt the minutes of a Planning & Environment Committee meeting held on 4th February 2025.
- d. To adopt the minutes of a Finance & Asset Management Committee meeting held on 21st January 2025.
- e. To adopt the minutes of a HR Committee meeting held on 12th November 2024.

10. Error in Meeting Schedule

To note that there is an error in the published meeting schedule and that the Finance & Asset Management Committee meeting scheduled for 22nd May will not take place.

11. Town Clerk's report

To receive a written report from the Town Clerk.

12. Internal Audit Report

To review the interim internal audit report 2024/25 and to approve the responses recommended by the Finance & Asset Management Committee.

13. Local Council Elections

To note the Statement of Persons Nominated, which is expected to be published on 3rd April, and whether an election will be held for Town Councillors.

14. Much Wenlock Neighbourhood Plan Review

To approve the Submission Version of the Draft Much Wenlock Neighbourhood Plan 2024 to 2038 and to agree to submit this version to Shropshire Council for the next stage of the review process.

15. Shropshire Local Plan Review

To consider any update on the situation regarding the Shropshire Local Plan Review.

16. The Guildhall Project

To receive an update on progress with the Guildhall Project.

17. Loss of Electricity to STAR Housing Homes in Much Wenlock during High Winds in December

To consider any further response from STAR Housing to contact from the Clerk regarding the provision of emergency support to residents during the loss of electricity during high winds in December and future emergency provision.

18. Signage for Windmill Hill

To consider the provision of small signs to mark the entrances to the Local Nature Reserve at Windmill Hill.

19. VE Day Celebration 2025

To consider proposals for a VE Day celebration in May 2025.

20. Consultation

To note the following consultation and to agree a response:

- a. BT Payphone removal

21. Devolution

To receive a briefing note on Devolution issued by Shropshire Council on 18th March 2025.

22. Correspondence

To note the following items, which have been emailed to Members:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Selected press releases from Shropshire Council
- d. Rural Bulletins from the Rural Services Network
- e. VCSA Shropshire newsletters
- f. The Rural Services Network Bulletins and Rural Funding Digest
- g. Marches Energy Agency newsletter
- h. Selected Neighbourhood Matters alerts
- i. Mailings from The Edge Arts Centre
- j. Correspondence from Shrewsbury and Telford Hospital NHS Trust
- k. Friendly Bus Newsletter
- l. Mailings from Visit Shropshire
- m. Neighbourhood Matters police mailings
- n. Helicopter Liaison Group Newsletter from RAF Shawbury
- o. Invitation to Shrewsbury Moves Festival and Conference

23. Agenda items for next Town Council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

24. Date of next meeting

To note that the next meeting will be Mayor Making, to be held on Thursday, 15th May 2025 at 7.00pm at the Guildhall, Wilmore Street, Much Wenlock.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it will be **PROPOSED**, **SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

25. Library Lease

To consider any further information on proposals for renewal of the lease for the Library premises.