



Much Wenlock Town Council

Corn Exchange
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Much Wenlock
Shropshire
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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council's **FINANCE & ASSET MANAGEMENT COMMITTEE** will be held at **7.00 pm** on **Thursday, 19th June 2025** at the **Corn Exchange**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

Regards

A handwritten signature in blue ink, appearing to read "Trudi Barrett".

Trudi Barrett
Town Clerk

Date of issue: 12th June 2025

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 2018.

**Anyone who objects to being filmed or recorded should notify the Town Clerk
prior to the commencement of the meeting.**

1. Election of Chairperson

2. Election of Deputy Chairperson

3. Apologies

To receive apologies for absence.

4. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

5. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

6. Minutes

To approve the minutes of a meeting of the Finance & Asset Management Committee held on 25th March 2025.

7. Town Clerk's report

To receive a report from the Town Clerk on action taken since the last meeting.

8. Financial Reports and Payments

- a. To consider a report from the Responsible Financial Officer.
- b. To note the balance sheet as at 30th April 2025
- c. To note the income and expenditure to 30th April 2025.
- d. To review and approve bank reconciliations to 30th April 2025.
- e. To note the balance sheet as at 31st May 2025.
- f. To note the income and expenditure to 31st May 2025.
- g. To review and approve bank reconciliations to 31st May 2025.
- h. To consider and approve payments from 25th March 2025 to date.

9. Approval of Invoices and Bank Authorisation for Payments

To note and review current arrangements for approval of invoices and bank authorisation for payments.

10. Budget Virements

To consider virements for selected, extraordinary costs within the 2025/26 budget.

11. Guildhall

To receive an update on progress with the Guildhall Project.

12. Summer Floral Displays

To retrospectively approve the cost of the summer floral displays.

13. Correspondence from Tenant of The Corn Exchange

To consider correspondence from a tenant of the Corn Exchange regarding signage for the front door and to agree a response.

14. Operation of Corn Exchange Market

To review the operation of market stalls under the Corn Exchange and agree any changes or action to be taken.

15. Management of Car Park at Rear of the Corn Exchange

To review management of the car park at the rear of the Corn Exchange, as agreed at the Finance & Asset Management Committee meeting held on 22nd October 2024.

16. General Property Maintenance

To note any general property maintenance matters which have arisen.

17. Visit Shropshire Membership

To consider any update on membership of Visit Shropshire for 2025/26.

18. Date of next meeting

To note that the next meeting will be held at the Corn Exchange on 24th July 2025.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

19. Security at Corn Exchange and Guildhall

To review and agree arrangements for security monitoring at the Corn Exchange and Guildhall.

20. Street Lighting Electricity

To note that the current contract for street lighting electricity expires on 31st July and to consider quotations to hand.

21. Library Lease

To consider any further information on proposals for renewal of the Library lease.