

MONTH	MINUTE NO.	RESOLUTION / ACTION	TASK COMPLETE	COMMENT
2021				
July	18	Administrative staff should work through the Fire Safety Audit of the Corn Exchange, implement recommendations which could be achieved at little or no cost and seek quotations for higher value measures.	Almost	Replacement locks fitted. Quotes to be obtained for additional smoke detectors.
2022				
September	11	Long terms plans for the cemetery including this proposal (purchase of adjacent land for cemetery extension) may be included in the long-term strategic plan for the council.	Pending	For consideration as part of Town Council Strategic Plan.
2024				
March	14	Defer consideration of part-night lighting to a later date when the current large projects the Council was engaged in had been completed.	Pending	
	11	Continue with work towards extending the cemetery.	Pending	Lack of time has hindered progress.
2025				
January	10d	Quotations to be sought for a new agreement for lights installation and anchor point testing	In progress	
	11	Charge stallholders £10 per pitch, non-refundable, for attendance at the 2025 Christmas Lights Switch-on.	Pending	To be implemented for lights switch-on.
	14b	Seek quotations for a replacement notice board at the cemetery.	Pending	
March	12	Seek quotations for replacement and additional Christmas lights: Merry Christmas cross street banner and additional pennant displays for the steel street light columns on the upper High Street,	In progress	
	17	Town Council to contribute £750 towards silver membership of Visit Shropshire providing the remaining £750 of the membership fee be paid by Much Wenlock traders.	Pending	Awaiting decision from traders. Chaser received from Visit Shropshire. On agenda for 24 th July 2025.
	24	Defer consideration of HR support to the next meeting.	Yes	To be considered at meeting on 24 th July.
	26	Defer a decision on gas and electricity supply from April 2026 until the summer pending more information.	Pending	To be considered at a future meeting.
June	7	Ask the Town Clerk to include all outstanding maintenance issues in her report.	Yes	
	11	Greenwood Projects be authorised to continue with the AHF application	Yes	
	12	Send a letter of thanks to Richard Gould for watering the hanging baskets until a handy person is appointed.	Yes	Letters also sent to Steve Lockley for putting out market tables and David Downes for winding the Cooke Clock.
	13	Approve signage for a tenant of the Corn Exchange for the front door	Yes	Tenant advised
	14	The RFO would attend the market before the next meeting to ensure that the market was operating as per the terms and conditions.	Yes	On agenda for 24 th July.

2025				
June	15	The current arrangements for the car park at the rear of the Corn Exchange would remain in place but that the Committee would review operation of the car park annually and might reconsider previously suggested charges should usage of the car park be abused.	Yes	Diarised for next June
	19	CCTV monitoring app should be transferred from the previous Cllr to Cllrs Themans, White and one other, who would be responsible for responding to alerts from the intruder alarm monitoring station or elsewhere, as necessary. There should always be three named Cllrs with this responsibility, to be reviewed annually, that the named persons would be issued with keys to the Corn Exchange and Guildhall and that they would comply with the Council's Lone Working Policy.	In progress	
	20	Extend the contract with SSE for street lighting electricity for a further two years.	No	On agenda for 24 th July

Maintenance Issues

- Installation of additional light under the Corn Exchange awaited
- Replacement of central street light under the Corn Exchange awaited
- Paving in the Square needs repointing – handyman to do
- Wetpour repairs needed to play area at Gaskell Ground – handyman to do
- Handrail on steps to cemetery awaiting repair