



Much Wenlock Town Council

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Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7 pm** on Thursday **10th July 2025** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....
Trudi Barrett BA (Hons)
Town Clerk

Date: 1st July 2025

Meeting arrangements

Best efforts will be made to make the meeting accessible via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting. The link to the meeting is here:

<https://us02web.zoom.us/j/89092542234?pwd=REi6njhsOEyS4aVw83arwNsQQ1lwva.1>

Meeting ID: 890 9254 2234

Passcode: 089746

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

2. Apologies for Absence

3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Public session

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

6. Police Report

To welcome Inspector Damien Kelly to the meeting and to receive a report on local policing matters.

7. Shropshire Council report

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock.

8. Minutes

- a. To approve and adopt the minutes of a Town Council meeting held on 5th June 2025.
- b. To adopt the minutes of the Finance & Asset Management Committee meeting held on 25th March 2025.
- c. To adopt the minutes of the Planning & Environment Committee meeting held on 29th April 2025.

9. Town Clerk's report

To receive a written report from the Town Clerk.

10. Policies

- a. To review and approve the Lone Working Policy and lone working risk assessment.
- b. To approve the Equality, Diversity and Inclusion Policy.

11. Terms of Reference for Finance & Asset Management Committee

- a. To resolve to rescind the decision taken at the full Council meeting held on 22nd May 2025 to approve the Terms of Reference for the Finance & Asset Management.
- b. To resolve to approve the revised Terms of Reference for the Finance & Asset Management Committee.

12. Guildhall – Architectural Heritage Fund (AHF) Grant

To resolve to submit an application to the AHF for a project development grant of £60,000 for the Guildhall from the AHF's Heritage Revival Fund.

13. Neighbourhood Plan Review

To receive an update on the Neighbourhood Plan Review.

14. Future of Neighbourhood Planning Support Services

- a. To consider information from SALC and other County Associations on the implications of Ministry of Housing, Communities & Local Government funding changes to Neighbourhood Planning support.
- b. To consider the draft motion and resolve to:
 - i. Call upon His Majesty's Government to provide increased and sustained funding to support the development, review, implementation and maintenance of Neighbourhood Plans.
 - ii. Request the Government ensures funding is accessible to all communities, to promote inclusivity and fairness in the planning process.
 - iii. Write to Stuart Anderson MP and the Secretary of State for Housing, Communities & Local Government to communicate this resolution and advocate for enhanced support for neighbourhood planning.
- c. To review and approve the draft letter to the MP provided by SALC

15. Community Infrastructure Levy (CIL) - Neighbourhood Fund

- a. To review information from Shropshire Council on the Community Infrastructure Levy, Neighbourhood Fund collected between 2012 and 2024 by parish, and Neighbourhood Fund payable to Towns and Parishes in 2025.
- b. To note that the Neighbourhood Fund payment of £7,401.98, due to Much Wenlock Town Council in 2025, has been received.

16. Shropshire Council – A New Approach to Partnership with Town and Parish Councils

- a. To consider a letter from Shropshire Council dated 3rd June 2025 regarding a new approach to partnership with Town and Parish Council.
- b. To consider a letter from Shropshire Council dated 17th June 2025 regarding a Call for Information in relation to a new approach to partnership with Town and Parish Council.
- c. To review the Call for Information survey and consider the Town Council's response by the requested date of Monday, 18th August 2025.
- d. To note that a 'Shropshire Together' conference for Clerks and Councillors will be held on Friday, 25th July, 9.00am – 3.30pm at Shrewsbury Town Football Club and to consider attendance.

17. Register of Electors for Town Councillors

To note information from Shropshire Council's Elections team regarding the application process for Town Councillors requiring copies of the Register of Electors for Much Wenlock for the performance of the Councillor function.

18. Christmas Lights Switch-on

- a. To agree the date of the Much Wenlock Christmas Lights Switch-on 2025.
- b. To consider arrangements for the Christmas Lights Switch-on event.

19. Shropshire Council Youth Offer Questionnaire

- a. To consider correspondence from Shropshire Council regarding the future of youth provision in Shropshire.
- b. To review the questionnaire provided and determine a response by the requested date of Friday, 18th July 2025.

20. Consultation

To note the following consultation and to consider a response:

- a. Public Consultation on a new five-year plan to set the direction for the Shropshire Hills National Landscape, open until the end of July 2025.
- b. Shropshire's Great Outdoors Annual Public Survey 2025, 30th June to 14th September 2025.

21. Correspondence

To note the following items, which have been emailed to Members:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Press releases from Shropshire Council
- d. Rural Bulletins from the Rural Services Network
- e. VCSA Shropshire newsletters
- f. News from Shrewsbury and Telford Hospital NHS Trust
- g. What's On at The Edge Arts Centre
- h. Friendly Transport Service Newsletter
- i. Climate Action News for Shropshire, Telford & Wrekin
- j. The Rural Services Network Rural Funding Digest
- k. Future Ready Homes Newsletter
- l. Events at the Cavalier Centre.

22. Agenda items for next Town Council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

23. Date of next meeting

To note that the next meeting will be held on Thursday, 4th September 2025 at 7.00pm at the Guildhall, Much Wenlock.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it will be **PROPOSED, SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

24. Staffing Matters

25. Lease of Library Premises

26. Leisure Centre