



Much Wenlock Town Council

Corn Exchange
High Street
Much Wenlock
Shropshire
TF13 6AE
01952 727509

townclerk@muchwenlock-tc.gov.uk
www.muchwenlock-tc.gov.uk

Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council's **FINANCE & ASSET MANAGEMENT COMMITTEE** will be held at **7.00 pm** on **Thursday, 24th July 2025** at the **Corn Exchange**, Much Wenlock and Members are hereby summoned to attend for the purpose of transacting the following business.

Regards

A handwritten signature in blue ink, appearing to read "Trudi Barrett".

Trudi Barrett
Town Clerk

Date of issue: 17th July 2025

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act 2018.

**Anyone who objects to being filmed or recorded should notify the Town Clerk
prior to the commencement of the meeting.**

1. Apologies

To receive apologies for absence.

2. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

3. Dispensations

Requests for dispensations should be in writing, addressed to the Town Clerk and received prior to the meeting.

4. Minutes

To approve the minutes of a meeting of the Finance & Asset Management Committee held on 19th June 2025.

5. Town Clerk's report

To receive a report from the Town Clerk on action taken since the last meeting.

6. Financial Reports and Payments

- a. To consider a report from the Responsible Financial Officer.
- b. To note the balance sheet as at 30th June 2025
- c. To note the income and expenditure to 30th June 2025.
- d. To review and approve bank reconciliations to 30th June 2025.
- e. To consider and approve payments from 20th June 2025 to date.

7. Transfer of Funds between Bank Accounts

To consider moving funds from the Council's Unity deposit account to the Council's Barclays Deposit account.

8. Guildhall

- a. To receive an update on progress with the Guildhall Project.
- b. To review the report from the AccessAbility audit of the Guildhall carried out on 3rd June 2025 and to consider whether any accessibility improvements could be made at this stage.

9. Corn Exchange

To note Energy Performance Certificates for the Corn Exchange and Library and to consider recommendations made in the reports.

10. Operation of Corn Exchange Market

To receive a verbal report from the RFO on operation of the Corn Exchange market.

11. St Mary's Toilets

To receive a verbal report on a recent incident at St Mary's public toilets.

12. Sandbag Storage

To consider a request from the Planning & Environment Committee for allocation of a budget of up to £400 for the purchase of a suitable storage unit for sandbags currently stored on the High Street, adjacent to Back Lane car park.

13. General Property Maintenance

To note any general property maintenance matters which have arisen.

14. Cemetery Charges

To review the residency requirement applicable to cemetery fees in relation to those who have moved out of the area into residential care.

15. Additional Christmas Lighting

To review requirements for additional Christmas lighting.

16. Visit Shropshire Membership

To consider any update on membership of Visit Shropshire for 2025/26.

17. Date of next meeting

To note that the next meeting will be held at the Corn Exchange on Thursday, 11th September 2025.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

18. Insurance Renewal

To consider quotations for the Town Council insurance.

19. HR Support

To consider quotations for HR Support for the Town Council.

20. Security at Corn Exchange and Guildhall

To review progress with changes to security arrangements for the Corn Exchange and Guildhall.

21. Christmas Lights Installation

To consider quotations for the installation of Christmas lights and anchor bolt testing.

22. Street Lighting Electricity

- a. To agree to rescind the decision taken at the meeting held on 19th June to extend the contract with SSE for street lighting electricity for a further two years.
- b. To consider quotations to hand for street lighting electricity.

23. Library Lease

To consider further information renewal of the Library lease.