



Much Wenlock Town Council

Corn Exchange
Much Wenlock
Shropshire
TF13 6AE
01952 727509

townclerk@muchwenlock-tc.gov.uk
www.muchwenlock-tc.gov.uk

Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7 pm** on Thursday **4th September 2025** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....
Trudi Barrett BA (Hons)
Town Clerk

Date: 28th August 2025

Meeting arrangements

Best efforts will be made to make the meeting accessible via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting. The link to the meeting is here:

<https://us02web.zoom.us/j/86845078641?pwd=TGg1hJeETcaHxQkYy51qaahASIO4rU.1>

Meeting ID: 868 4507 8641

Passcode: 266651

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

2. Apologies for Absence

3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Public session

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

6. Police Report

To receive a report from the local policing team.

7. Shropshire Council report

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock.

8. Minutes

- a. To approve and adopt the minutes of a Town Council meeting held on 10th July 2025.
- b. To adopt the minutes of the Finance & Asset Management Committee meeting held on 19th June 2025.
- c. To adopt the minutes of the Planning & Environment Committee meeting held on 10th June 2025.
- d. To adopt the minutes of the Planning & Environment Committee meeting held on 1st July 2025.
- e. To adopt the minutes of the HR Committee meeting held on 29th April 2025.

9. Town Clerk's report

To receive a written report from the Town Clerk.

10. Neighbourhood Plan Review

- a. To approve the appointment of Mr Timothy Jones as Examiner for the Much Wenlock Neighbourhood Plan Review.
- b. To receive an update on progress with the Neighbourhood Plan Review.

11. Shropshire Council – A New Approach to Partnership with Town and Parish Councils

To receive a report on the 'Shropshire Together' conference held on Friday, 25th July, attended by Councillors Paula Sivertsen, Daniel Thomas, and Daisy Whiteman.

12. Bridgnorth & Shifnal Area Committee of SALC

To receive a verbal report on the meeting of the Bridgnorth & Shifnal Area Committee meeting of SALC, held on 1st September 2025.

13. Christmas Lights Switch-on

To consider arrangements for the Christmas Lights Switch-on event.

14. Allied Air Forces Memorial Board in the Guildhall

To consider relocation of the Allied Air Forces Memorial Board, currently in the Guildhall.

15. Consultation

- a. To consider a response to the West Mercia Police and Crime Commissioner's Town and Parish Council Survey 2025 – closes midday on Tuesday, 14th October 2025.
- b. To note that a response to the Shropshire Council Youth Offer questionnaire was prepared by Councillor Daisy Whiteman, with input from other Councillors, and submitted to Shropshire Council.
- c. To note that the deadline for response to consultation on the new five-year plan for the Shropshire Hills National Landscape was missed but that Councillor Jill Robinson submitted an individual response.

16. Correspondence

To note the following items, which have been emailed to Members:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Press releases from Shropshire Council
- d. Rural Bulletins from the Rural Services Network
- e. VCSA Shropshire newsletters
- f. News from Shrewsbury and Telford Hospital NHS Trust
- g. What's On at The Edge Arts Centre
- h. Friendly Transport Service Newsletter
- i. Climate Action News for Shropshire, Telford & Wrekin
- j. The Rural Services Network Rural Funding Digest
- k. Future Ready Homes Newsletter
- l. Selected Neighbourhood Matters alerts
- m. Severn Trent Councillor Newsletter – Summer 2025 edition
- n. Press release 21.08.25: Call to help preserve hidden gem near Corndon Hill (wildflower meadow)
- o. Invitation to attend Wenlock Olympian Society Celebration Evening on Friday, 19th September.

17. Agenda items for next Town Council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

18. Date of next meeting

To note that the next meeting will be held on Thursday, 2nd October 2025 at 7.00pm at the Guildhall, Much Wenlock.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it will be **PROPOSED**, **SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

19. Security at Corn Exchange and Guildhall

To review arrangements for security monitoring at the Corn Exchange and Guildhall.

20. Honorary/Voluntary Positions

- a. To consider the appointment of a new Mace Bearer, following the retirement of the former post holder.
- b. To review the position of voluntary Archivist.
- c. To review the voluntary position of voluntary Town Crier.

21. Lease of Library Premises

To consider any further information received on the lease of the library premises.

22. Leisure Centre

To receive an update on the situation with the Leisure Centre.