



Much Wenlock Town Council

Corn Exchange
Much Wenlock
Shropshire
TF13 6AE
01952 727509

townclerk@muchwenlock-tc.gov.uk
www.muchwenlock-tc.gov.uk

Town Clerk: Trudi Barrett BA (Hons)

NOTICE IS HEREBY GIVEN that a meeting of the above-named Town Council will be held at the **Guildhall**, Much Wenlock commencing at **7 pm** on Thursday **2nd October 2025** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed.....
Trudi Barrett BA (Hons)
Town Clerk

Date: 25th September 2025

Meeting arrangements

Best efforts will be made to make the meeting accessible via Zoom, audio only. Remote participation in the meeting will not be possible. Any questions from the public must be asked in person, or by submitting the question in writing to be read out at the meeting. The link to the meeting is here:

<https://us02web.zoom.us/j/86802392381?pwd=PFOHUsbCZNbDRRhYNAiTY3wlfsg8L8.1>

Meeting ID: 868 0239 2381

Passcode: 187599

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 1998

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may: film, photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Town Clerk prior to the commencement of the meeting.

1. Chairman's welcome

2. Apologies for Absence

3. Disclosure of Pecuniary Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Dispensations

Requests for dispensation should be in writing, addressed to the Town Clerk and received prior to the meeting.

5. Public session

At the discretion of the Chairman, members of the public who have given prior written notice to the Town Clerk, may ask questions of the Council concerning matters on the agenda.

6. Police Report

To receive a report from the local policing team.

7. Biodiversity Collage – 15th November 2025

To welcome Sue Burnell, Climate Fresk Facilitator & Carbon Reduction Consultant, who will speak about the Biodiversity Collage event supported by the Town Council and scheduled for 15th November, 10.00am to 1.00pm at the Priory Hall.

8. Shropshire Council report

To receive a verbal report from Shropshire Councillor Dan Thomas on Shropshire Council matters specifically relating to Much Wenlock.

9. Minutes

- a. To approve and adopt the minutes of a Town Council meeting held on 4th September 2025.
- b. To adopt the minutes of the Finance & Asset Management Committee meeting held on 24th July 2025.
- c. To adopt the minutes of the Planning & Environment Committee meeting held on 29th July 2025.
- d. To adopt the minutes of the HR Committee meeting held on 26th June 2025.

10. Town Clerk's report

To receive a written report from the Town Clerk.

11. Annual Governance & Accountability Return (AGAR)

- a. To note that the external audit for 2024/25 has been concluded by PKF Littlejohn LLP and to receive the External Auditor's Report and Certificate.
- b. To note matters raised by the external auditor, not affecting their opinion that the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices.
- c. To note that the relevant public notice of the conclusion of the audit has been displayed.

12. Neighbourhood Plan Review

To receive an update on progress with the Neighbourhood Plan Review.

13. Land at Bridgnorth Road, Much Wenlock - Boningale Developments

- a. To note that a community exhibition on the proposed housing development by Boningale Developments on land at Bridgnorth Road will be held at the Priory Hall on Friday, 3rd October between 3pm and 7pm and that community consultation on the proposals will run until 17th October 2025.
- b. To receive a recommendation from the Town Council's Planning & Environment Committee and to consider a response to the community consultation.

14. The Guildhall

To note the outcome of applications for funding for the Guildhall to the National Lottery Heritage Fund and the Architectural Heritage Fund and to consider next steps.

15. Shropshire Council – A New Way of Working Together

- a. To consider correspondence from James Walton, Executive Director (Section 151) at Shropshire Council regarding partnership working.
- b. To review the 'Memorandum of Understanding – Framework for Collaborative Working' proposed by Shropshire Council and to consider whether the Town Council would be prepared to sign this agreement.

16. Shropshire Association of Local Councils (SALC) AGM

- a. To note that the SALC AGM will take place on Wednesday, 29th October 2025, 4.00pm to 7.00pm at Shrewsbury Town Football Stadium and to consider attendance.
- b. To review supporting paperwork for the AGM and consider any input from the Town Council at this stage.

17. Christmas Lights Switch-on

To consider arrangements for the Christmas Lights Switch-on event.

18. Allied Air Forces Memorial Board in the Guildhall

To consider relocation of the Allied Air Forces Memorial Board, currently in the Guildhall.

19. Correspondence

To note the following items, which have been emailed to Members:

- a. SALC information bulletins and other information
- b. NALC newsletters and other information
- c. Press releases from Shropshire Council

- d. Rural Bulletins from the Rural Services Network
- e. VCSA Shropshire newsletters
- f. News from Shrewsbury and Telford Hospital NHS Trust
- g. What's On at The Edge Arts Centre
- h. Friendly Transport Service Newsletter
- i. Climate Action News for Shropshire, Telford & Wrekin
- j. The Rural Services Network Rural Funding Digest
- k. Future Ready Homes Newsletter
- l. Selected Neighbourhood Matters alerts

20. Agenda items for next Town Council meeting

Members are invited to suggest items for inclusion on the agenda for the next meeting.

21. Date of next meeting

To note that the next meeting will be held on Thursday, 6th November 2025 at 7.00pm at the Guildhall, Much Wenlock.

Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it will be **PROPOSED**, **SECONDED** and **RESOLVED** that, due to the confidential nature of the business to be transacted, the public and press should not be present.

22. Honorary/Voluntary Positions

To review the position of voluntary Archivist.

23. Lease of Library Premises

To consider any further information received on the lease of the library premises.

24. Leisure Centre

To receive an update on the situation with the Leisure Centre.